

**VILLAGE OF MARSHALL
PARKS COMMITTEE MINUTES
MONDAY, APRIL 2, 2012**

Chairperson Hensler called the meeting to order at 7:00pm. Members Present: M. Hensler, J. Stransky C. Diedrick, J. Cripps, E. Lemke Members Absent: B. Arnold, S. Tweed Others Present: Paul Wehking – Marshall Lions Club, Lee Hellenbrand – Marshall Lions Club, Shawn Arnold – Marshall Lions Club, Dennis Riley – Marshall Lions Club, Dan Timpel – Marshall Fire Department, Matt Hendricks – Parks and Recreation Director, Shawn Korth – Administrative Assistant

1. Recreation Director Report: Summer program flyer and Environmental Council Grant Funding. Mr. Hendricks discussed a grant he received for Wetland Restoration. The grant they were awarded was for \$990, that will go toward restoration and education. Mr. Hendricks explained a program called Little Things Matter. The program is a community service program where people take a little time to beautify the parks in the Village. Mr. Hendricks outlined other programs that the Rec Department will be hosting this summer. There is a flyer with all of these events/programs that Mr. Hendricks plans on distributing.

One key fact that Mr. Hendricks wanted to share with the Committee was, in the last year and a half, there has been around \$250,000.00 in park improvement, pending the final approval of Lions Park and Converse Park at the next Village Board meeting, and in that amount there has only been 1% of tax payers' money spent. That amount equals \$2,000.00. Everything else has been donated, grant money, and set aside money.

Mr. Hendricks wanted to thank Tyler Lamb from The Courier for printing stories about the Parks and Recreation Department.

The third ball diamond at Converse will hopefully be ready by fall. The soil they used isn't quite as good as they hoped and they are going to continue to fertilize it. Also, the tree plan has been approved by the WI DNR so they should be planting trees shortly.

2. Consideration & recommendation on a proposed master plan for Lions Park. Presentation by Marshall Lions Club. Discussion: Mr. Hellenbrand presented on behalf of the Marshall Lion's Club. Mr. Hellenbrand gave a brief history of the Lion's Club and what the overall master plan is for Lion's Park. There are three main overall improvements that the Lion's Club would like to do to the park. One is a fishing dock, with kayak and canoe launch fishing source. Second is a play area, with a shipwreck area, exercise equipment, elliptical, and a wave field with a tunnel. Lastly, landscape improvements, McKay nursery is helping with this phase, improvements to the landscaping would include native plantings.

Mr. Hellenbrand provided a slide show that looked at a detailed layout of each improvement that they would like to make. In addition to the other improvements, a fresh water supply with the refurbished lion water fountain would be added to the Park. Gates Auto Body donated the refurbishing that was involved with that project. They would also like to add an outside water hydrant as well. To achieve the improvements they would need around \$36,000 through grants and donations. One source is the Dan Powell Memorial Fund and they are looking to get a loan through F&M Bank. Mr. Hensler expressed how excited he was with the improvements that the Lion's Club plans to make. **A motion was made by Stransky and seconded by Diedrick to recommend to the Village Board to approve the improvements to Lion's Park done by the Marshall Lion's Club. Motion carried 5-0-2 (Arnold and Tweed were absent)**

3. Discussion with Marshall Fire Department representative on Firemen's Park policies/procedures. Discussion: Mr. Hensler would like express some concern about Fireman's Park. Mr. Hensler would

like to open the communication door, similar to what the Lion's Club does with Lion's Park, and especially because the Village is paying for half of whatever is done there. Mr. Hensler would like to sit down and talk about the agreement the Fire Department has with the Village concerning Fireman's Park and limit the confusion as to who is paying for what and so on. Mr. Timpel addressed the committee and apologized for not being more informative as to what is taking place in Fireman's Park. Mr. Timpel asked Mr. Hendricks if the two could talk about possible grants they could receive for park improvement.

4. Review and recommendation on Converse Park request for proposals for the Natural Play area.
Discussion: Mr. Hendricks directed everyone to look at the handout he passed out. The document was a copy of the created the RFP (Request for Proposal). The RFP consisted of five companies, McKay Nursery, Whole Trees Architects, Dunneisen Excavating, Greenline Construction, and Greener Roofs & Gardens. All five companies will be working together to complete phase one of the Converse Park improvements. The project will cost \$55,429.00 to complete. They are still waiting to hear from the Madison Community Foundation on a grant that they applied for. Mr. Hendricks presented a price sheet to everyone that listed areas where they could save money by taking things out and volunteer work and vice versa, areas that would cost more if added and done professionally. Mr. Hensler and Mr. Diedrick expressed that they would like to see it professionally done that way it is done right and efficiently. Mr. Diedrick would like to see all of phase one done. This proposal would include the addition of slide and swing set to the playground. Those items were listed as optional. **A motion was made by Diedrick and seconded by Cripps to recommend to the Village Board that they approve the completion of phase one, with the addition of a slide and swing set, by using the McKay Nursery RFP. Motion carried 5-0-2 (Arnold and Tweed were absent)**

5. Discussion and recommendation on Bike Lanes –Sparrow permit has been approved by DOT.
Discussion: Should be "Sharrow" Permit not "Sparrow" Permit. Mr. Hendricks explained that this is a decal that goes on the road to signify that the road is a shared highway between bikes and cars. This permit has been approved for Hubbell Street/Highway 73 North. This is the easiest way to keep parking and inform people of bikes at the same time. **A motion was made by Lemke and seconded by Stransky to recommend to the Village Board to move forward with the Sharrow Permit. Motion carried 5-0-2 (Arnold and Tweed were absent)**

IDENTIFICATION OF TOPICS FOR FUTURE DISCUSSION AND/OR ACTION

A motion was made by Diedrick and seconded by Cripps to adjourn the meeting. Motion carried 5-0-2 (Arnold and Tweed were absent)

Adjournment 8:32pm

Submitted by,

Shawn Korth
Administrative Assistant