

**VILLAGE OF MARSHALL  
BOARD MEETING MINUTES  
August 13, 2014**

President Hensler called the regular Village Board meeting to order at 7:00 p.m. Roll call: Spencer, Shepler, Bunch, Diedrick were present. Absent: Schuepbach, Peters. Others present: Steve Tweed, Tyler Tweed, Theresa Kaukl, Police Chief Lee Hellenbrand, Dean Gerber-Utility Superintendent, Diane-Courier, Brad Weisinger-Recreation Director, Sue Peck-Village Administrator and Michelle Murphy-Village Clerk.

Pledge of Allegiance

Public Comments

**MINUTE APPROVAL**

**A motion was made by Spencer and seconded by Bunch to approve the July 8, 2014 regular board meeting minutes for publication as presented. Roll call votes carried 5-0, 2 absent.**

**VOUCHER APPROVAL**

1. Consideration on final pay request Century Fence for \$4,299.00. **A motion was made by Diedrick and seconded by Bunch to approve the final pay request Century Fence for \$4,299.00. Roll call votes carried 5-0, 2 absent.**
2. Consideration on change order no. 8 and final contract payment to Harmony Construction for \$11,000.00. Sue stated that \$7500 was settled on to take care of the rest of the items that have been discussed. And \$1500 will be held to finish some of the concrete. **A motion was made by Diedrick and seconded by Shepler to approve the change order no. 5 reducing the contract by \$7569.39 and further approve final payment to Harmony Construction of \$11,000.00. Roll call votes carried 5-0, 2 absent.**
3. Approval of July & August ACH debits for all funds, general vouchers #40463-#40560, payroll vouchers #10696-#10814 and water/sewer vouchers #12976-#12988 for payment. **A motion was made by Shepler and seconded by Spencer to approve the July & August ACH debits for all funds, general vouchers #40463-#40560, payroll vouchers #10696-#10814 and water/sewer vouchers #12976-#12988 for payment. Roll call votes carried 5-0, 2 absent.**
4. Consideration on payment to Dane County for Danecom costs Jan-June 2014 \$1,454.00. Hensler recommended it not be paid. It is not on line and is only being tested at this time. Bunch asked about the time frame of the invoice. Sue explained that there is some question about communities to not pay and then have Dane County go back to the software company and get them to get it online and up and running. Bunch stated we shouldn't pay for a service we are not receiving. **A motion was made by Diedrick and seconded by Bunch to approve payment to Dane County for Danecom costs Jan-June 2014 \$1,454.00. Motion failed 5-0, 2 absent.**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

5. Consideration on request for operator licenses expiring 6-30-15. (Aftyn Wilke, Austin Willborn) **A motion was made by Shepler and seconded by Diedrick to approve the request for operator**

licenses expiring 6-30-15 for Aftyn Wilke, Austin Willborn. Roll call votes carried 5-0, 2 absent.

6. Consideration on request for a Street Use Permit for Marshall High School for September 19, 2014 closing Park Street from Firemen's Park to Elm Street to North Beebe Street to Main Street to Howard Street to Herman Street to William Street to the Early Learning Center. For the Marshall High School Homecoming Parade. A motion was made by Bunch and seconded by Spencer to approve the request for a Street Use Permit for Marshall High School for September 19, 2014 closing Park Street from Firemen's Park to Elm Street to North Beebe Street to Main Street to Howard Street to Herman Street to William Street to the Early Learning Center. For the Marshall High School Homecoming Parade. Roll call votes carried 5-0, 2 absent.
7. Consideration on request for temporary Class "B"/"Class B" retailer's license for Marshall Area Business Association for September 27, 2014. A motion was made by Diedrick and seconded by Shepler to approve the request for temporary Class "B"/"Class B" retailer's license for Marshall Area Business Association for September 27, 2014. Roll call votes carried 5-0, 2 absent.
8. Consideration on request for a Street Use Permit for Marshall Area Business Association for September 27, 2014 closing Main Street at Deerfield Road to Main Street at Pardee Street, including South and North Beebe Street for use during Main Street Mania Street Dance. A motion was made by Shepler and seconded by Bunch to approve the request for a Street Use Permit for Marshall Area Business Association for September 27, 2014 closing Main Street at Deerfield Road to Main Street at Pardee Street, including South and North Beebe Street for use during Main Street Mania Street Dance. Roll call votes carried 5-0, 2 absent.

#### COMMITTEE & COMMISSION REPORTS

- Finance & Oversight Will scheduled a time for a committee meeting.
- Planning Commission
  1. Consideration on the appeal and recreation of the Village Floodplain Code, Title 13, Chapter 2. A motion was made by Spencer and seconded by Diedrick to approve Ordinance 2014-03, the appeal and recreation of the Village Floodplain Code, Title 13, Chapter 2. Roll call votes carried 5-0, 2 absent.
  2. Consideration on request for a landscaping plan for a Natural Lawn Management Plan Permit on a trial basis for Nathan Cripps at the property known as 124 Industrial Drive. A motion was made by Spencer and seconded by Shepler to approve the request for a landscaping plan for a Natural Lawn Management Plan Permit on a trial basis for Nathan Cripps at the property known as 124 Industrial Drive. Roll call votes carried. 5-0, 2 absent.
- Parks & Recreation
  1. Consideration on Park Permitting; processes, rules, regulations and fees. Brad explained and reviewed the park permitting processes, rules, regulations and fees. This lays out a standard step by step process for all events. Good process on how to standardize things. Hensler stated this is a very important document and he wants to make sure the board members have enough time to digest all of the information. He stated that questions should be brought up to Brad to make sure there is a full understanding. He stated the next park meeting is the first Tuesday in September and suggests on attending if available. A motion was made by Diedrick and seconded by Shepler to postpone the Park Permitting; processes, rules, regulations and fees until the next village board meeting. Roll call votes carried 5-0, 2 absent.
  2. Consideration of donating \$210.00 to the Eagle Scout project "Take a book, leave a book" for Tyler Tweed. Tyler Tweed gave a presentation on his Eagle Scout project. He explained this is a little tree library. You would take a book or leave a book. He showed an idea picture of a half

canoe and put it in Lion's Park. He will be holding a book drive to fill the boxes. He is asking 1/3 from the Village, he received 1/3 from the Lion's and will be fund raising the remainder. He explained a Stuart would manage the books and the container. **A motion was made by Bunch and seconded by Shepler to approve \$210.00 to the Eagle Scout project "Take a book, leave a book" for Tyler Tweed. Roll call votes carried 5-0, 2 absent.**

- **Police**

3. Consideration on purchasing a budgeted squad car. Chief Hellenbrand gave an update on the bids for a 2014 model ford utility vehicle. The 2014 are done, so the bid is for a EWALD Ford in Hartford WI for a 2015 model ford utility vehicle for \$25,557. \$300 more than budgeted. Received a \$4000 grant from DOT for the overall budget for equipment. **A motion was made by Bunch and seconded by Shepler to approve purchasing a budgeted squad car from EWALD Ford for a 2015 model Ford Utility Vehicle for \$25,557. Roll call votes carried 5-0, 2 absent.**

4. Monthly Police report

- **Public Works & W/S Utility**

1. Street Superintendent Report.

Sue reported that the Public Works Department put up a fence up at Converse, worked on diamond C, chipped brush, painted cross walks, stained picnic tables and the crack filling company was in.

- A. Consideration on selling zero turn lawn mower. **A motion was made by Diedrick and seconded by Bunch to approve selling zero turn lawn mower for \$3,850 and to approve purchasing new lawn mowers \$16,100 for one new one and one demo from Waupun Equipment Co, Inc. Roll call votes carried 5-0, 2 absent.**

2. Utility Superintendent Report. Mr. Gerber stated that the Utility Department has been painting hydrants. He also reported that lift station 1 is getting a pump rebuilt for \$1,500. The radium test from Well 2 came back with a result of 9.

- **Library** None

- **EMS/Public Safety Building Commission** None

## MISCELLANEOUS CORRESPONDENCE

## IDENTIFICATION OF TOPICS FOR FUTURE DISCUSSION AND/OR ACTION

## OTHER BUSINESS

1. Convene to a Closed Session per Wisconsin Statutes §19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. **A motion was made by Diedrick and seconded by Shepler to convene to a Closed Session per Wisconsin Statutes §19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion carried unanimously.**
2. Reconvene to an open session per Wisconsin Statutes §19.85(2). **A motion was made by Shepler and seconded by Diedrick to reconvene to an open session per Wisconsin Statutes §19.85(2). Motion carried unanimously.**
3. Recognize members and others present.
4. Action from Closed Session if deemed necessary.
  - a. Consideration on final payment for Kunkel Engineering \$2,634.20. **A motion was made by Diedrick and seconded by Shepler to approve final payment for Kunkel Engineering for \$2,634.20. Motion failed 5-0, 2 absent.**

## **ADJOURNMENT**

**Having no further business a motion was made by Shepler and seconded by Diedrick to adjourn at 9:11 p.m. Motion carried unanimously.**

Respectfully submitted,  
Michelle Murphy  
Village Clerk

Board approved: September 9, 2014

A copy of the complete minutes are on file at the Village Clerk's office at 130 S. Pardee Street, Marshall for public inspection during office hours or can be viewed on the web at: [www.marshall-wi.com](http://www.marshall-wi.com)