

**VILLAGE OF MARSHALL  
BOARD MEETING MINUTES  
October 14, 2014**

President Hensler called the regular Village Board meeting to order at 7:00 p.m. Roll call: Spencer, Shepler, Bunch, Diedrick, Schuepbach and Peters were present. Others present: Trista McGough-Courier, Police Chief Lee Hellenbrand, Doug Millin-Street Superintendent, Brad Weisinger-Recreation Director, Tim Myers, Bryan Colden and Greg Bowers from the Marshall Sno-Drifters, Sue Peck-Village Administrator and Michelle Murphy-Village Clerk.

Pledge of Allegiance

Public Comments: Tom Chojnacki stated that he is running for 38<sup>th</sup> assembly district. He stated that he believes it is time for the 38<sup>th</sup> district to be represented by a person who makes decisions based on what works-not a career politician who supports failed policies based on ideology.

**MINUTE APPROVAL**

Approve the September 9, 2014 regular board meeting minutes, October 8, 2014 special board meeting minutes for publication as presented. **A motion was made by Schuepbach and seconded by Spencer to approve the September 9, 2014 regular board meeting minutes, October 8, 2014 special board meeting minutes for publication as presented. Roll call votes carried 7-0.**

**VOUCHER APPROVAL**

1. Approval of September & October ACH debits for all funds, general vouchers #40635-#40704, payroll vouchers #10892-#10956 and water/sewer vouchers #13001-#13022 for payment. **A motion was made by Peters and seconded by Schuepbach to approve of September & October ACH debits for all funds, general vouchers #40635-#40704, payroll vouchers #10892-#10956 and water/sewer vouchers #13001-#13022 for payment. Roll call votes carried 7-0.**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

1. Consideration on request for operator licenses expiring 6-30-15. (Tammy Eggers) **A motion was made by Schuepbach and seconded by Shepler to approve the request for operator licenses expiring 6-30-15 for Tammy Eggers. Roll call votes carried 7-0.**
2. Consideration on appointment of Election Officials: (Raymond Dechant, Darlene Dechant, Lindsey Reno) **A motion was made by Diedrick and seconded by Shepler to approve the appointment of Election Officials: Raymond Dechant, Darlene Dechant, Lindsey Reno. Roll call votes carried 7-0.**
3. Consideration on request from Marshall Sno Drifters for a snowmobile trail easement on the north side of Langer Park. **A motion was made by Shepler and seconded by Schuepbach to approve the request from Marshall Sno Drifters for a snowmobile trail easement on the north side of Langer Park. Roll call votes carried 7-0.**
4. Request by Marshall Sno Drifters to discuss the possibility of amending municipal code title 10, chapter 3 allowing snowmobiles to drive on Village Streets to access snowmobile trails.  
Tim Meyers, President of the Sno-Drifters. The club is requesting snowmobiles to drive on Village streets to access snowmobile trails. They have drafted a new municipal code with the changes they are requesting. They are requesting to increase the speed from 10 mph to 25 mph, stating that it is easier to handle the machines. They maintain their snowmobile route within the village limits; it allows access to the services and water access. Hensler is concerned about the enforcement of having violators and then all losing their privileges. Hellenbrand asked about a curfew time and was told that was not in there currently. The club is asking the board to review what they have submitted. Sue stated she has received information and wanted to know if the board was interested in having staff

look into this further before spending too much time on it. Spencer was concerned about the noise of the snowmobiles with not having a time limit. Hensler asked the board if there was a consensus to look into this further. The board was in consensus and staff will research further.

## COMMITTEE & COMMISSION REPORTS

### • Finance & Oversight

1. Consideration on TID contribution to R. Blume project at 313 Deerfield Road for wet land mitigation, site demolition, storm water management and site utilities costs. A motion was made by Diedrick and seconded by Spencer to approve the TID contribution to R. Blume project at 313 Deerfield Road for wet land mitigation, site demolition, storm water management and site utilities costs. Roll call votes carried 7-0.
2. Consideration on quote to replace driveway apron at Municipal Building. \$14,120 from Xcel Construction. A motion was made by Diedrick and seconded by Shepler to approve the quote from Xcel Construction to replace the driveway apron at the Municipal Building with the attempt to try to get another quote and getting it done this year and not to exceed \$14,120; this is not a budgeted item and will come from fund balance. Roll call votes carried 7-0.

### • Planning Commission

1. Consideration on proposed CSM for Water's Edge, Water's Edge Court. A motion was made by Spencer and seconded by Schuepbach to approve the proposed CSM for Water's Edge, Water's Edge Court. Roll call votes carried 7-0.

### • Parks & Recreation

Recreation director stated that the leagues are winding down. Things are looking really good in the park system.

1. Consideration on Park Event Permitting; processes, rules, regulations and fees. A motion was made by Diedrick and seconded by Bunch to approve the Park Event Permitting; processes, rules, regulations and fees. Roll call votes carried 7-0.
2. Consideration on Field reservation process, rules, regulations and fees. A motion was made by Schuepbach and seconded by Bunch to approve the Field reservation process, rules, regulations and fees. Roll call votes carried 7-0.

### • Police

1. Monthly Police report. Police Chief Hellenbrand reported the following for September 2014.
  1. The department had 495 calls in the Village, with an additional 26 outside agency assists.
  2. The department had 33 criminal investigations and 15 criminal arrests.
  3. Search warrant executed in the 100 Block of Hillside Dr. Charges are pending further investigation.
  4. New pedestrian crossing flags installed.
  5. The department hosted a prescription drug take-back day on September 26.
  6. Trick or Treat is scheduled for Friday, October 31<sup>st</sup>, 4:00 p.m. - 7:00 p.m.
2. Official acceptance of Police Officer Baumann's resignation. A motion was made by Shepler and seconded by Spencer to accept of Police Officer Baumann's resignation. Roll call votes carried 7-0.
3. Update on Marshall Siren. Installation on the new siren at Fireman's Park is scheduled for October 20, 2014. After the installation the County will maintain the siren.

### • Public Works & W/S Utility

1. Street Superintendent Report. Mr. Millin reported for the month of September. The department mowed, trimmed trees, chipped and started sweeping the streets. They hauled compost and painted the crosswalks where sealing took place.
2. Utility Superintendent Report.

Sue stated that next week the item of phosphorus removal study at the wastewater treatment plant will be on the Special Village Board meeting agenda. She also reported that the Federal single audit requirement for Environmental Improvement Fund Loan is completed and filed with the Department of Administration on the Clean Water Fund.

- **Library**  
Schuepbach reported that Eagle Scout Lucas has completed his landscaping job at the library. He stated that Stamp sales last month were \$516 and they will soon be ordering in extra for the holiday season.
- **EMS/Public Safety Building Commission**  
Schuepbach gave an update on the EMS/Public Safety Building Commission. The current roster consists of 37 active members. The backup ambulance was used 4 times this year. The EMS annual budget was approved last week.

## MISCELLANEOUS CORRESPONDENCE

### IDENTIFICATION OF TOPICS FOR FUTURE DISCUSSION AND/OR ACTION

Future meeting dates:

Special Village Board meeting, Tuesday 10/21/14 at 7:00 Spencer & Bunch can't attend  
Fire Dept. Annual meeting, Wednesday 10/22/14 at 7:00 Schuepbach maybe can't attend  
Budget workshop Tuesday, 10/28/14 at 7:00

### OTHER BUSINESS

1. Convene to a closed session per Wisconsin Statutes §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (1 issue future development proposal) **A motion was made by Shepler and seconded by Schuepbach to convene to a closed session per Wisconsin Statutes §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (1 issue future development proposal) Motion carried unanimously.**
2. Reconvene to an open session per Wisconsin Statutes §19.85(2). **A motion was made by Peters and seconded by Schuepbach to reconvene to an open session per Wisconsin Statutes §19.85(2). Motion carried unanimously.**
3. Recognize members and others present.
4. Action from closed session as deemed necessary.

### ADJOURNMENT

**Having no further business a motion was made by Shepler and seconded by Schuepbach to adjourn at 8:51 p.m. Motion carried unanimously.**

Respectfully submitted,  
Michelle Murphy  
Village Clerk

Board approved: November 11, 2014

A copy of the complete minutes are on file at the Village Clerk's office at 130 S. Pardee Street, Marshall for public inspection during office hours or can be viewed on the web at: [www.marshall-wi.com](http://www.marshall-wi.com)