

**VILLAGE OF MARSHALL  
BOARD MEETING MINUTES  
December 8, 2015**

President Hensler called the regular Village Board meeting to order at 7:00 p.m. Roll call: Shepler, Bunch, Schuepbach, Spencer and Peters were present. Absent: Diedrick Others present: Bob LaDow, Dennis O' Laughlin, Bernie & Robyn Dodge, Tristan McGough-Courier, Police Chief Lee Hellenbrand, John Nault-Lieutenant, Brian Koll-Public Works Director and Michelle Murphy-Village Clerk.

Pledge of Allegiance  
Public Comments:

**MINUTE APPROVAL**

Approve the November 10, 2015 regular board meeting minutes for publication as presented. A motion was made by Schuepbach and seconded by Peters to approve the November 10, 2015 regular board meeting minutes for publication as presented. Roll call votes carried 6-0, Diedrick absent.

**VOUCHER APPROVAL**

1. Approval of change orders #6, #7, and #8 and pay request #5 (\$103,906.77) as presented from James Peterson Sons Inc. Deerfield Road project. Tom TeBeeste stated that change order #6 is for the open cut of highway 19, originally it was going to be bored but they ran into some problems and had to open cut. Change order #7 is for culverts west of Little Americkka, the soils were loose and casing was not working, they ended up open cutting and then restoring the area after complete. Change order #8 is for two manhole chimney seals and two end culverts; this was requirement of the DNR and was not known when the project was being bid. These change orders are included in pay request #5. Tom also stated that \$1.34 million of the work is done to date. **A motion was made by Shepler and seconded by Spencer to approve the change orders #6, #7, and #8 and pay request #5 (\$103,906.77) as presented from James Peterson Sons Inc. Deerfield Road project. Roll call votes carried 6-0, Diedrick absent.**
2. Approval of November & December ACH debits for all funds, general vouchers #41728-#41785, payroll vouchers #11855-#11915 and water/sewer vouchers #13259-#13273 for payment. A motion was made by Schuepbach and seconded by Bunch to approve the November & December ACH debits for all funds, general vouchers #41728-#41785, payroll vouchers #11855-#11915 and water/sewer vouchers #13259-#13273 for payment. Roll call votes carried 6-0, Diedrick absent.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

1. Consideration on request for operator licenses expiring 6-30-16. (Lindsey Maurice, Ann Peterson) **A motion was made by Schuepbach and seconded by Shepler to approve the request for operator licenses expiring 6-30-16. (Lindsey Maurice, Ann Peterson) Roll call votes carried 6-0, Diedrick absent.**
2. Reconsideration on closing date on request for fermented malt beverages, wine and intoxicating liquors **CLASS "B" BEER AND "CLASS B" LIQUOR** license: Quidlach Investments LLC, Agent: Declan Quinn; Trade Name: The Silver Fox, 118 E. Main St. Hensler stated that there was misconception that the sale would be final on December 1, 2015. Hensler stated he

talked with the owner of The Silver Fox. He stated to put the closing date as of December 7, 2015 and stated that it did not occur. Since that date has passed the license application is null or void. **A motion was made by Bunch and seconded by Peters to approve reconsideration on closing date of December 8, 2015 on request for fermented malt beverages, wine and intoxicating liquors CLASS" B" BEER AND "CLASS B" LIQUOR license: Quidlach Investments LLC, Agent: Declan Quinn; Trade Name: The Silver Fox, 118 E. Main St. Roll call votes carried 5-0, Schuepbach abstained, Diedrick absent.**

3. Consideration on Resolution 2015-11, authorizing the renaming of the street Lothe Street, Marshall, Wisconsin to Lothe Road, Marshall Wisconsin. **A motion was made by Schuepbach and seconded by Spencer to approve Resolution 2015-11, authorizing the renaming of the street Lothe Street, Marshall, Wisconsin to Lothe Road, Marshall Wisconsin. Roll call votes carried 6-0, Diedrick absent.**
4. Consideration on Temporary Class "B"/"Class B" retailer's licenses for Marshall Lions Club on January 15 & 16, 2016 at Fireman's Park and on the Maunasha River for the purpose of the Marshall Lions Ice Fisheree Festival. **A motion was made by Shepler and seconded by Spencer to approve Temporary Class "B"/"Class B" retailer's licenses for Marshall Lions Club on January 15 & 16, 2016 at Fireman's Park and on the Maunasha River for the purpose of the Marshall Lions Ice Fisheree Festival. Roll call votes carried 6-0, Diedrick absent.**
5. Consideration on the appointment of Election officials for 2016-2017. **A motion was made by Peters and seconded by Bunch to approve the appointment of Election officials for 2016-2017. Roll call votes carried 6-0, Diedrick absent.**
6. Consideration on proposal for insurance coverage from League of Wisconsin Municipalities Mutual Insurance. **A motion was made by Schuepbach and seconded by Bunch to approve the proposal for insurance coverage from League of Wisconsin Municipalities Mutual Insurance for \$82,788. Roll call votes carried 6-0, Diedrick absent.**

## COMMITTEE & COMMISSION REPORTS

- **Finance & Oversight**

1. Consideration on resolution 2015-14, a resolution authorizing the borrowing of \$2,150,000.00 for Tax Incremental District projects from the Board of Commissioners of Public Lands-State Trust Loan. Hensler stated that there needs to be more clarification on the appropriate paperwork and this item needs to be tabled until the next board meeting. **A motion was made by Peters and seconded Shepler to table approving resolution 2015-14, a resolution authorizing the borrowing of \$2,150,000.00 for Tax Incremental District projects from the Board of Commissioners of Public Lands-State Trust Loan until the next Village Board meeting. Roll call votes carried 6-0, Diedrick absent.**
2. Consideration on replacement of the phone systems for the Village properties; as quoted from Frontier Communications at \$31,784.91; purchase to include a 5 year maintenance/warranty on system. **A motion was made by Schuepbach and seconded by Bunch to approve the replacement of the phone systems for the Village properties; as quoted from Frontier Communications at \$31,784.91; purchase to include a 5 year maintenance/warranty on system. Roll call votes carried 6-0, Diedrick absent.**

- **Public Works & W/S Utility**

1. Director of Public Works Report. Work completed in the last month includes, collection of bagged leaves, preparing snow removal equipment, putting up street holiday decorations and new street banners, replaced cracked plastic parts on the modular playground equipment in Deer Haven Park, cut down a hazardous tree in Deer Haven Park, and performed general maintenance on the street department trucks and other equipment. Work for the upcoming month includes chipping brush at Langer Park, the annual sign maintenance program, painting the municipal building, and snow and ice control. Wayne Castle recently resigned from the water and sewer department to take a position with the Village of Mukwonago, Advertising for a replacement has begun. The village will be receiving a Municipal Street Improvement Grant for \$22,300 in 2017 for milling and repaving Riverview Dr. and a portion of Sleepy Hollow Dr.
2. Consideration on Marshall School District Private Well Permit Application. **A motion was made by Schuepbach and seconded by Bunch to approve Marshall School District Private Well Permit Application. Roll call votes carried 6-0, Diedrick absent.**

- **Planning Commission**

1. Consideration on a Conditional Use Permit for Scott and Amber Zwicky for the property described as 6086 Hurd St, Marshall for the construction of a 24' x 30' (720 sq. ft.) detached garage. Property is zoned R1L-Single Family Large lot. A motion was made by Schuepbach and seconded by Peters to approve a Conditional Use Permit for Scott and Amber Zwicky for the property described as 6086 Hurd St, Marshall for the construction of a 24' x 30' (720 sq. ft.) detached garage. Property is zoned R1L-Single Family Large lot. Roll call votes carried 6-0, Diedrick absent.
2. Consideration on a Conditional Use Permt for Bernard and Robyn Dodge, for the property described as 414 W Main Street, Marshall for the construction of a 20' x 30' (600 sq. ft.) detached garage. Property is zoned R1S-Single Family Small lot. A motion was made by Shepler and seconded by Schuepbach to approve a Conditional Use Permit for Bernard and Robyn Dodge, for the property described as 414 W Main Street, Marshall for the construction of a 20' x 30' (600 sq. ft.) detached garage. Property is zoned R1S-Single Family Small lot. Roll call votes carried 6-0, Diedrick absent.
3. Consideration on a Conditional Use Permit for Marshall's Little Campground LLC, Bob LaDow for the property described as lot 3 of a certified survey map, located in lot 2, CSM no. 12702, Vol. 80, Page 117-119, part of the SW ¼-NW ¼ and SE ¼-NW ¼, Section 15, T8N, R12E, Village of Marshall -501 Deerfield Road; for the purpose of construction a campground. A motion was made by Peters and seconded by Spencer to approve a Conditional Use Permit for Marshall's Little Campground LLC, Bob LaDow for the property described as lot 3 of a certified survey map, located in lot 2, CSM no. 12702, Vol. 80, Page 117-119, part of the SW ¼-NW ¼ and SE ¼-NW ¼, Section 15, T8N, R12E, Village of Marshall -501 Deerfield Road; for the purpose of construction a campground. Roll call votes carried 6-0, Diedrick absent.

- **Parks & Recreation**

Hensler stated there is a Parks meeting scheduled for Tuesday, December 15, 2015.

- **Police**

1. Monthly Police report. For the month of November there were 328 calls. They are putting together their posting for hiring a patrol officer. He also stated it might be two officers; another officer might be leaving in January contingent on some things. Winter parking has gone into

effect on November 15, and winter parking citations are being given out. Schuster is working with third graders on protective behavior. The school officers are working on the toys for tots program with other local organizations and also the shop with a cop program.

- **Library**  
Schuepbach handed out and reviewed the upcoming library programs. On January 12th the Friends of the Library will be holding a Bake sale. On January 16<sup>th</sup> is Bee Keeping for Beginners this is an all-day class which is free. Free honey tasting, hands-on practice with equipment.
- **EMS/Public Safety Building Commission**  
Bunch stated that Scott has pushed his recruitment efforts and they currently have 19 applicants, 17 were interviewed. Six will need additional training. She stated that the commission has started conversations on getting private bids for EMS service, they want to make sure when they get these bids that they are comparable to the services that are currently being offered. The EMS meeting is tomorrow night and she will get more information from Scott.

#### **LEGISLATIVE UPDATES/MISCELLANEOUS CORRESPONDENCE**

1. Notice from Dane County Planning & Development of a public hearing; December 22, 2015: Amending the Dane County Comprehensive Plan by Incorporating the Town of Cottage Grove Comprehensive Plan.
2. Notice of Public Hearing, Zoning and Land Regulation Committee. November 24, 2015. Divide existing lot to create two residential lots, Town of York, Section 34, West of 6345 State Highway 73.

#### **IDENTIFICATION OF TOPICS FOR FUTURE DISCUSSION AND/OR ACTION**

##### **OTHER BUSINESS**

1. Convene to a closed session per Wisconsin Statutes §19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Community Pride Development project) No closed session took place.
2. Reconvene to an open session per Wisconsin Statutes §19.85(2).
3. Recognize members and others present.
4. Action from closed session as deemed necessary.

#### **ADJOURNMENT**

**Having no further business a motion was made by Shepler and seconded by Schuepbach to adjourn at 8:03 p.m. Motion carried unanimously.**

Respectfully submitted,  
Michelle Murphy  
Village Clerk

Board approved: January 12, 2016

A copy of the complete minutes are on file at the Village Clerk's office at 130 S. Pardee Street, Marshall for public inspection during office hours or can be viewed on the web at: [www.marshall-wi.com](http://www.marshall-wi.com)

