

**VILLAGE OF MARSHALL
BOARD MEETING MINUTES
May 12, 2015**

President Hensler called the regular Village Board meeting to order at 7:00 p.m. Roll call: Spencer, Shepler, Bunch, Schuepbach, Diedrick and Peters were present. Others present: Warren Meyers and Tom TeBeest from Town & Country Engineering, Trista McGough-Courier, Police Chief Lee Hellenbrand, John Nault-Lieutenant, Brian Koll-Public Works Director, Sue Peck-Village Administrator and Michelle Murphy-Village Clerk.

Pledge of Allegiance
Public Comments

MINUTE APPROVAL

Approve the April 14, 2015 regular board meeting minutes for publication as presented. A motion was made by Schuepbach and seconded by Diedrick to approve the April 14, 2015 regular board meeting minutes for publication as presented. Roll call votes carried 7-0.

VOUCHER APPROVAL

1. Approval of April & May ACH debits for all funds, general vouchers #41239-#41309, payroll vouchers #11349-#11408 and water/sewer vouchers #13118-#13135 for payment. A motion was made by Diedrick and seconded by Spencer to approve of April & May ACH debits for all funds, general vouchers #41239-#41309, payroll vouchers #11349-#11408 and water/sewer vouchers #13118-#13135 for payment. Roll call votes carried 7-0.

UNFINISHED BUSINESS

NEW BUSINESS

1. Consideration on request for operator licenses expiring 6-30-15. (Kimberly Rife) A motion was made by Shepler and seconded by Schuepbach to approve the request for operator licenses expiring 6-30-15 for Kimberly Rife. Roll call votes carried 7-0.
2. Consideration on a parade permit for Marshall Fire Department Inc., June 28, 2015. A motion was made by Diedrick and seconded by Shepler to approve a parade permit for Marshall Fire Department Inc., June 28, 2015. Roll call votes carried 7-0.
3. Consideration on a fireworks permit for Marshall Fire Department, June 26, 2015; rain date June 27, 2015. A motion was made by Peters and seconded by Schuepbach to approve a fireworks permit for Marshall Fire Department, June 26, 2015; rain date June 27, 2015. Roll call votes carried 7-0.
4. Consideration on a street use permit for Marshall Fire Department Inc June 27 & 28, 2015, from 207 W Park Drive North to Sunset Court to Hillside Drive (for tractor pull and truck pull). A motion was made by Schuepbach and seconded by Peters to approve a street use permit for Marshall Fire Department Inc June 27 & 28, 2015, from 207 W Park Drive North to Sunset Court to Hillside Drive for a tractor pull and a truck pull. Roll call votes carried 7-0.
5. Consideration on a street use permit for Suzanne Sibole for July 11, 2015, close N. Lewellen Street from Converse Ave to Canal Road for block party. A motion was made by Diedrick and seconded by Peters to approve a street use permit for Suzanne Sibole for July 11, 2015, close N. Lewellen Street from Converse Ave to Canal Road for

block party. Pending a petition signed by all the residences on that block. Roll call votes carried 7-0.

6. Consideration on a street use permit for Marshall Lion's Club for August 8, 2015, close W. Park Drive from 207 W Park Drive North to Firemen's Park entrance thru park to east entrance and during Riverfest. (During car show on East side of park - horse pull on West side of Park) **A motion was made by Shepler and seconded by Schuepbach to approve a street use permit for Marshall Lion's Club for August 8, 2015, close W. Park Drive from 207 W Park Drive North to Firemen's Park entrance thru park to east entrance and during Riverfest. During the car show on East side of park and the horse pull on West side of Park. Roll call votes carried 7-0.**
7. Consideration on Ordinance 2015-04; an ordinance annexing certain lands located in the NE1/4 of the SE ¼ of Section 9, T8N, R12E, Town of Medina, Dane County, Wisconsin to the Village of Marshall. Property known as 834 W Main Street. **A motion was made by Diedrick and seconded by Schuepbach to approve Ordinance 2015-04; an ordinance annexing certain lands located in the NE1/4 of the SE ¼ of Section 9, T8N, R12E, Town of Medina, Dane County, Wisconsin to the Village of Marshall. Property known as 834 W Main Street. Roll call votes carried 7-0.**

COMMITTEE & COMMISSION REPORTS

- **Finance & Oversight**
- **Public Works & W/S Utility**
 1. Director of Public Works Report.
 2. Consideration on awarding a contract for the Deerfield Road Projects. Bids were taken on April 29. The Village had three contractors submit bids. The lowest bid is James Peterson Sons, Inc. Warren stated that they are very familiar with this contractor and are comfortable with this contractor. Warren explained and went over the bid tabulation sheet. He stated that there are some options on a few ways to save on costs. **A motion was made by Diedrick and seconded by Schuepbach to award the contract for the Deerfield Road Projects to James Peterson Sons, Inc. for \$1,264,164.18 with the inclusion to work with the engineers on cost savings. Roll call votes carried 7-0.**
 3. Consideration on well study proposal for Well #2 from Town & County Engineering. Warren explained the test history of radium. After the fourth quarter testing the DNR sent a letter stating that a notice needs to go to all residents to inform them of high levels of radium. The proposal includes other ways besides testing on how to treat the well and sample analysis. This action is not mandatory but recommended. **A motion was made by Diedrick and seconded by Shepler to approve the well study proposal for Well #2 from Town & County Engineering. Roll call votes carried 7-0.**
 4. Consideration on what to do with the lot next to the American Legion parking lot – additional parking lot or sell the lot. Hensler stated the Village is getting requests to make it a parking lot for down town businesses. Schuepbach stated that he has a photo from years back of a potential parking lot that was being considered at the time. He sees there is a need for more parking down town. Hensler stated the Village could get someone to look at it and see how much parking could be offered and how much the project would cost. The board is in consensus to have it look at and see how much it will cost to make it into a parking lot.
- **Planning Commission**
- **Parks & Recreation**
 1. Consideration on concept of Marshall Lion's Club proposal to add a restroom and extend the shelter at Lion's Park. Lee explained the Lion's Club is thinking of planning on how the club

would extend the shelter and add a bathroom. Hensler stated that if the club does get the board's approval on the concept the club would then have to go to the planning commission and go through all the appropriate channels. Lee stated they would like to have it done by fall. The board is in consensus of the concept.

2. Diedrick stated that the Village was awarded to be one of the locations for the 2016 Professional Disc Golf Association Amateur World Championship disc golf tournament at Langer Park. This will bring in around 500-600 disc golfers.
3. There was discussion from the parks committee about the dog complaints. Chief Hellenbrand asked about options for revenue sources were funds can help solve some of these problems. Diedrick stated that when you do charge people's expectations change.

- **Police**

1. Monthly Police report. Chief Hellenbrand reported that in the month of April there were 166 calls. He explained the new interactive training simulator the officers are using. The simulator comes with over 1000 different simulations. Officer Nickel went through radar school. Officer Schuster attended his Taser instructor training update. Officer Bauer attended defensive tactical training. ADT training from Columbus Hospital scheduled for next week. The department will kick off for the slow down campaign May 18th through the 31st. The media will be out to promote the campaign and yard signs available. Officer Schuster and Officer Bauer gave a shooting scenario to the high school faculty in April. In Spring Officer Bauer will host a bicycle safety program for elementary students. The Safety fair is scheduled for May 16, 2015 at the Public Safety Building. Officer memorial week this week, flags half-staff on Friday May 15, 2015.

- **Library**

John gave an update on the library. He reported that there were \$265 postage sales last month. He stated that 141 items is the average number of items checked out per day. Last month the library had 19 adults & 6 kids received new library cards. The Crafternoons made cards for the veterans and will be delivered to the veteran's hospital. May 14, 2015 from 4 p.m.-8 p.m. is the Student Art Show Reception where Marsha students of several age groups will show off their best works at the event. Friday, May 22 at 6 p.m. is Journey of Jazz and where you can experience a live solo jazz performance and learn about the history and culture behind America's music.

- **EMS/Public Safety Building Commission**

John gave an update on the EMS/Public Safety Building Commission. The current roster consists of 31 active members. He gave an update on the new EMS website. The April training was a specific overview of treatment and transport of suspected stroke/CVA patients. The training was conducted by Advanced Professional Healthcare Education. The Annual Safety Fair is set for May 16, 2015 from 10:00 a.m. - 2:00 p.m. The Marshall Area EMS will be participating in the Mock Crash at the High School on Friday May 22, 2015.

LEGISLATIVE UPDATES/MISCELLANEOUS CORRESPONDENCE

1. Town Zoning bill draft. Sue gave an update on the bill draft.
2. Capital Area Regional Planning Commission budget motion
3. DaneCom agreement. Talks about amending the agreement that the Village has signed.
4. Dane County Planning & Development Public Hearing on Amending the Dane County Comprehensive Plan by Adopting Amendments Proposed by the Town of Verona.

IDENTIFICATION OF TOPICS FOR FUTURE DISCUSSION AND/OR ACTION

OTHER BUSINESS

1. Convene to a CLOSED Session per AND per Wisconsin Statutes §19.85(1)(e) deliberating or

negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Fire Department contract and purchasing property) **A motion was made by Diedrick and seconded by Peters to convene to a CLOSED Session per AND per Wisconsin Statutes §19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Fire Department contract and purchasing property) Motion carried unanimously.**

Mary Bunch arrived at 9:02 p.m.

2. **Reconvene to an open session per Wisconsin Statutes §19.85(2). A motion was made by Shepler and seconded by Schuepbach to reconvene to an open session per Wisconsin Statutes §19.85(2). Motion carried unanimously.**
3. Action from closed session as deemed necessary.
4. **Consideration on compensation to James Herman Family Partnership for the change in easement on their property-land next to Villages off of Deerfield Road. A motion was made by Diedrick and seconded by Peters to approve \$10,000.00 compensation to James Herman Family Partnership for the change in easement on their property-land next to Village's off of Deerfield Road. Motion carried unanimously.**

ADJOURNMENT

Having no further business a motion was made by Diedrick and seconded by Peters to adjourn at 11:04 p.m. Motion carried unanimously.

Respectfully submitted,
Michelle Murphy
Village Clerk

Board approved: June 9, 2015

A copy of the complete minutes are on file at the Village Clerk's office at 130 S. Pardee Street, Marshall for public inspection during office hours or can be viewed on the web at: www.marshall-wi.com