

**VILLAGE OF MARSHALL
BOARD MEETING MINUTES
January 12, 2016**

President Hensler called the regular Village Board meeting to order at 7:00 p.m. Roll call: Shepler, Bunch, Schuepbach, Spencer and Peters were present. Absent: Diedrick Others present: Robert Blume, Tyler Wilkinson, Debbie Frigo, Sam Anderson, Sandra Litang-Canon, Michelle Voigts, Bob LaDow, Barb Sramek, Bob Chady, Cecil Chadwick, Tristan McGough-Courier, Police Chief Lee Hellenbrand, Brandon Millner-Recreation Director, Brian Koll-Public Works Director, Sue Peck-Village Administrator and Michelle Murphy-Village Clerk.

Pledge of Allegiance
Public Comments:

MINUTE APPROVAL

Approve the December 8, 2015 regular board meeting minutes for publication as presented. A motion was made by Schuepbach and seconded by Peters to approve the December 8, 2015 regular board meeting minutes for publication as presented. Roll call votes carried 6-0, Diedrick absent.

VOUCHER APPROVAL

1. Approval of December & January ACH debits for all funds, general vouchers #41786-#41877, payroll vouchers #11916-#12016 and water/sewer vouchers #13274-#13293 for payment. A motion was made by Shepler and seconded by Bunch to approval of December & January ACH debits for all funds, general vouchers #41786-#41877, payroll vouchers #11916-#12016 and water/sewer vouchers #13274-#13293 for payment. Roll call votes carried 6-0, Diedrick absent.

UNFINISHED BUSINESS

NEW BUSINESS

1. Marshall School District-John Bunch, Barb Sramek and Bob Chady handed out and reviewed the explanation on the school referendum for \$875,000 a year for three years that will be on the February 16, 2016 Spring Primary Election. They explained the school to community connection, why they are having the referendum, the financial snapshot and projections and the mill rate projections. Sam Anderson had some comments and concerns on the presentation given. He stated that he feels that the Village is mostly made up of retired people and these people are strapped the way it is. He also stated he feels that the school needs to live within their budgets.
2. Consideration on request for operator licenses expiring 6-30-16. (Natasha Kalk) A motion was made by Peters and seconded by Schuepbach to approve the request for operator licenses expiring 6-30-16 for Natasha Kalk. Roll call votes carried 6-0, Diedrick absent.
3. Consideration on appointment of Election Official: (Keri Blaschka) A motion was made by Shepler and seconded by Schuepbach to approve the appointment of Election Official: Keri Blaschka. Roll call votes carried 6-0, Diedrick absent.
4. Consideration on a quote from Marshall Plumbing for a new water softener and water heater for the Municipal Building for \$1776.00. A motion was made by Bunch and seconded by Schuepbach to approve the quote from Marshall Plumbing for a new water softener and water heater for the Municipal Building for \$1776.00. Roll call votes carried 6-0, Diedrick absent.

COMMITTEE & COMMISSION REPORTS

- Finance & Oversight

1. Consideration on resolution 2015-14, a resolution authorizing the borrowing of \$2,150,000.00 for Tax Incremental District projects from the Board of Commissioners of Public Lands-State Trust Loan. A motion was made by Schuepbach and seconded by Shepler to approve the resolution 2015-14, a resolution authorizing the borrowing of \$2,150,000.00 for Tax Incremental District projects from the Board of Commissioners of Public Lands-State Trust Loan. Roll call votes carried 6-0, Diedrick absent.
2. Request by Fire Department to allow qualified Village employees to respond to fire calls during day shifts. The Fire Department is asking if the Village Board would be in favor of allowing the employees to participate. Hensler stated there will be a meeting that is scheduled for Thursday the 14th and at this meeting more information will be presented.
3. Consideration on contracting with MSA for professional services for a Hwy 19 Corridor plan, \$25,000.00. \$12,000 of services cost is funded by the County BUILD grant. A motion was made by Peters and seconded by Spencer to approve contracting with MSA for professional services for a Hwy 19 Corridor plan, \$25,000.00. \$12,000 of services cost is funded by the County BUILD grant. Roll call votes carried 6-0, Diedrick absent.

- **Public Works & W/S Utility**

1. Director of Public Works Report. DPW director Koll stated that last month work completed includes removing Christmas Street decorations, chipping Christmas trees, painting at the municipal building, replacing the fuel tank on the Ford dump truck, He is currently working on preparing plans and specification for pulverizing and repaving a portion of Lewellen St. The work will be done during the upcoming construction season. On January 27th he will be attending a seminar on "CMOM" which is a written sewer collection system maintenance plan.
2. Consideration on the appointment of Utility Operator. Koll stated they have preliminarily offered the position to Trevor Skerven pending Village Board approval. A back ground check has been completed and he has taken a tour of the plant. He has accepted the position with a starting wage of \$20.00/hr. **A motion was made by Bunch and seconded by Schuepbach to approve offering the Utility Operator position to Trevor Skerven with a starting wage of \$20.00 per hour. Roll call votes carried 6-0, Diedrick absent.**

- **Planning Commission**

Next scheduled Planning Commission meeting is tentatively scheduled for February 3, 2015.

- **Parks & Recreation**

Recreation director Millner stated that there is a Ski trip coming up with the ELC on January 22, 2016 and there are over 80 people currently signed up. He met with the high school principle and they will be setting up another trip for the middle and high school scheduled for February 26, 2016. He stated the village received a tree grant from ATC for \$1750.00 for Langer Park. Two grants also received for the expansion of the disc golf course in the amount of \$1750.00 from Madison Area Disc Golf Club and The Wisconsin Disc Golf Association.

- **Police**

1. Official acceptance of Police Officer Johnson's resignation. A motion was made by Shepler and seconded by Bunch to approve the official acceptance of Police Officer Johnson's resignation. Roll call votes carried 6-0, Diedrick absent.
2. Monthly Police report. December calls 329 Chief stated the department is in the process of recruitment. 60 candidates applied. Tomorrow and Thursday they will be taking the test here at the police department. Prowler around the village. Training, Sergeant Quam took her intoxilyzer recertification. Lieutenant Nault took advanced interviewing and interrogation training.

- **Library**

Schuepbach handed out and reviewed the upcoming library programs. On January 12th the Friends of the Library will be holding a Bake sale. On January 16th is Bee Keeping for Beginners this is an all-day class which is free. Free honey tasting, hands-on practice with equipment. On January 30th is Just FonDue it! Fundraiser from 6:30-8 p.m. Fondue paired with fine wines from Lewis Station Winery. Tickets are \$15 per person and seating is limited.

- **EMS/Public Safety Building Commission**

Bunch stated that the EMS is at the library on Mondays and Wednesdays 10:30 to noon providing blood pressure and heart rate monitoring. There was no training in December and the current roster consists of 34 active members

LEGISLATIVE UPDATES/MISCELLANEOUS CORRESPONDENCE

Sue gave an update on the County Zoning. There has been another public hearing and currently no decisions have been made.

IDENTIFICATION OF TOPICS FOR FUTURE DISCUSSION AND/OR ACTION

Hensler would like to move the March Village Board meeting to March 9.

OTHER BUSINESS

1. Convene to a closed session per Wisconsin Statutes §19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (One Developer proposal for future redevelopment and One Developer request for funding). **A motion was made by Schuepbach and seconded by Spencer to convene to a closed session per Wisconsin Statutes §19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (One Developer proposal for future redevelopment and One Developer request for funding). Motion carried unanimously.**
2. Reconvene to an open session per Wisconsin Statutes §19.85(2). **A motion was made by Spencer and seconded by Schuepbach to reconvene to an open session per Wisconsin Statutes §19.85(2). Motion carried unanimously.**
3. Recognize members and others present.
4. Action from closed session as deemed necessary. No action taken.

ADJOURNMENT

Having no further business a motion was made by Schuepbach and seconded by Shepler to adjourn at 9:33 p.m. Motion carried unanimously.

Respectfully submitted,
Michelle Murphy
Village Clerk

Board approved: February 9, 2016

A copy of the complete minutes are on file at the Village Clerk's office at 130 S. Pardee Street, Marshall for public inspection during office hours or can be viewed on the web at: www.marshall-wi.com