

**VILLAGE OF MARSHALL
BOARD MEETING MINUTES
October 11, 2016**

President Hensler called the regular Village Board meeting to order at 7:01 PM. Roll Call: Frey, Bunch, Peters, Diedrick, Shepler, and Schuepbach were present. Others present: Brian Koll- Direct of Public Works, Scott Allain- EMS director, Robert Lulling- Ryan Brothers, Aaron Ryan- co-owner Ryan Brothers, Diane Graff- The Courier, Brandon Miller- Recreation Coordinator, Lee Hellenbrand- Police Chief, John Nault-Lieutenant, Lindsey Reno- Village Clerk.

Pledge of Allegiance

MINUTE APPROVAL

Approve the September 13, 2016 regular board meeting minutes for publication as presented. A motion was made by Schuepbach and seconded by Shepler to approve the September 13, 2016 regular board meeting minutes for publication as presented. Roll call votes carried 7-0

VOUCHER APPROVAL

1. Approval of September & October ACH debits for all funds, general vouchers #42502-42551, payroll vouchers #12619-12693 and water/sewer vouchers #13433-13453 for payment. A motion was made by Diedrick and seconded by Schuepbach to approve the September and October ACH debits for all funds, general vouchers #42502-42551, payroll vouchers #12619-12693 and water/wastewater vouchers #13433-13453 for payment. Roll call votes carried 7-0

UNFINISHED BUSINESS

NEW BUSINESS

1. Consideration on appointing Connie Jeschke as an Election worker. A motion was made by Bunch and seconded by Peters to appoint Connie Jeschke as an Election worker. Roll call votes carried 7-0
2. Consideration on requests from Marshall Sno-Drifters regarding the following:
 - A. Authorizing the continuation of a snowmobile trail easement across Village owned land at Langer Park and other village lands in the village. A motion was made by Schuepbach and seconded by Frey to authorize the continuation of a snowmobile trail easement across Village owned land at Langer Park and other village lands in the village. Roll call votes carried 7-0.
3. Consideration on participating in the State of Wisconsin Debt Collection program. A motion was made by Bunch and seconded by Shepler to participate in the Wisconsin State Debt Collection program. Roll call votes carried 7-0
4. Consideration on request for operator licenses expiring 6-30-17. (Rebecca Chase, Jared Meyer) A motion was made by Diedrick and seconded by Schuepbach to approve the operator's license for Jared Meyer expiring June 30, 2017. Roll call votes carried 7-0

COMMITTEE & COMMISSION REPORTS

1. Finance & Oversight
2. Public Works & W/S Utility

1. Director of Public Works Report. - Director of Public Works, Brian Koll gave an update on general update on work completed this month. Upcoming work includes leaf clean-up at all village properties, flushing of fire hydrants, and preparing snow removal equipment. Residents are reminded that weekly brush collection at curbside is ongoing and will continue each Wednesday.

3. **Planning Commission**

4. **Parks & Recreation**

1. Park & Rec Update.
Bathrooms will be closed down next month due to winterization of shelters. 45 kids signed up for the soccer club, matched up with Deerfield soccer the same way their rec program is run for youth soccer. Langer park – rebel disc golf has tournament coming up. Disc Club will be doing cleanup work at the park. Fireman’s- meeting with fireman regarding benches, picnic tables to find out who is owning what and who is responsible for fixing up. Will be winterizing in the next week or two. Yoga has started back up with new instructor same nights at elementary school. Held a free session and offered a survey for feedback. Brandon will be meeting with Becca Stein for another ski-trip with the school. The annual Chicago shopping trip will be on November 12th.
2. **Consideration on approval of Converse Park playground area repairs. A motion was made by Bunch and seconded by Frey to approve the Converse Park playground repairs. Roll call votes carried 7-0**

5. **Police**

1. Monthly Police report- Chief Lee Hellenbrand gave an update the incident report. Discussed possible village wide training with Enbridge to discuss safety will be on November 7th. OWI and speed grants are ending this month but will begin again with seatbelt and OWI grant coming up. Residents are reminded that the police department will be holding their drug take back program on Thursday October 20th from 7:30 a.m. to 5:30 p.m. and Friday, October 21st, 7:30 a.m. to 1:30 p.m.

6. **Library**

Schuepbach gave a monthly update on the library. Staff is being trained to have audio book downloads through a program called “Overdrive”. Library lost volunteer for toddler story time, but the director is hoping to train current staff to keep the program.

7. **EMS/Public Safety Building Commission**

A. Update on EMS consolidated services and proposal from Ryan Brothers for future services. – October of 2014 sustainable staffing has been a goal of Allain who presented staffing ideas in 2015. There is a possibility of looking at consolidating with DeerGrove. Another option would be contracted service with the city of Sun Prairie who would provide a formula for an EMS service. Hensler met with Sun Prairie mayor to confirm that that program is there. Another option would be to seek opportunities with Waterloo services by sharing and/or combining, which Waterloo declined to do so. Finally, there is the option to go with Ryan Brothers ambulance service. Ryan stated that they have over 7 locations. They could provide 911 emergency services and have in house 24\7 staff with paramedic, which is higher than what the Village currently has. Bunch asked Rob to discuss the different levels of EMTs- EMT does IVs minimal meds; Paramedics can give cardiac

resuscitation drugs intermittently. Hensler stated that their service is outstanding and offer quite a bit more than what we currently are. They do not offer a volunteer program. Drawbacks would be if it didn't work then we would have to decide what to do from that. Hensler recommended doing a minimal contract for a couple of years to see how it goes. The current volunteer program and staffing is not going well as it sits. Hensler would like to have the board give him and Bunch the option to move forward with Ryan Brothers. Bunch noted concerns from other municipalities that there is no going back after signing with Ryan Bros and the volunteer system basically becomes obsolete with the Village. Allain stated Ryan Bros would offer the current volunteer staff positions; however, it would be full time positions. Even though we can't go back, we still have other options for different ambulance services if Ryan Bros doesn't go well. Allain stated that even if we wanted to go back to the volunteer model which Allain believes would still not be sustainable for Marshall. Allain stated that surrounding communities that have RB have nothing bad to say about their services. Diedrick asked if our ambulance is called out, then one of RB ambulances located at the closest location would be able to respond (jump vehicle in Deerfield also has services in SP) Private has contracts with what they MUST comply by. Ryan Bros would be responsible for replacing vehicles or parts if needed. Ryan Bros is involved with attending football games, give tours, take blood pressure at the library, meals on wheels, etc. They take pride in getting involved with community. Ryan Bros also mentioned that they have their own HR, Admin, med director, training dept., etc.

If we can't get the other towns in our district to comply, then that would adjust our price. Hensler stated that the village of Marshall is going to find something that will work with all municipalities in our jurisdiction.

B. Discussion and recommendation on

1. EMS proposed 2017 budget for EMS services – No consolidation or career staff in the budget, it goes off of the current status quo. The board is still open for discussion as far as the budget goes.
2. Consolidated services or privatization of services. - Bunch stated the board wanted to move forward with an agreement by the first of the year. Hensler wants to make sure the other townships will want to accept either option (consolidating or Ryan Brothers Private service). The board is unanimous on going in the direction with Ryan Brother's ambulance service.

LEGISLATIVE UPDATES/MISCELLANEOUS CORRESPONDENCE

IDENTIFICATION OF TOPICS FOR FUTURE DISCUSSION AND/OR ACTION

OTHER BUSINESS

1. Closed session. Convene to closed session per Wisconsin Statutes §19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (staffing issues) **A motion was made by Peters and seconded by Schuepbach to convene to closed session per Wisconsin Statute 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (staffing issues) Motion carried unanimously.**
2. Reconvene to an open session per Wisconsin Statutes §19.85(2). **A motion was made by Diedrick and seconded by Bunch to reconvene to an open session per Wisconsin Statutes**

19.85(2). Motion carried unanimously.

3. Recognize members and others present.
4. **Consideration on hiring of a limited term employee for full-time or part-time help for Public Works Department. A motion was made by Shepler and seconded by Schuepbach to hire a limited term employee for full-time or part-time help for Public Works Department. Roll call votes carried unanimously.**

ADJOURNMENT

Having not further business, a motion was made by Bunch and seconded by Schuepbach to adjourn at 9:40 p.m. Motion carried unanimously.

Respectfully submitted,
Lindsey Reno
Village Clerk

Board approved: November 1, 2016

A copy of the complete minutes are on file at the Village Clerk's office at 130 S. Pardee Street, Marshall for public inspection during office hours or can be viewed on the web at: www-marshall-wi.com