

**VILLAGE OF MARSHALL  
SPECIAL BOARD MEETING MINUTES  
October 25, 2016**

President Hensler called the special Village Board meeting to order at 6:30 p.m. Roll call: Schuepbach, Diedrick, Frey, Shepler were present. Absent: Bunch, Peters. Others present: Phil Braithwaite, Brandon-Recreation Director, Brian Koll- Public Works Director, John Nault- Police Lieutenant, Lee Hellenbrand-Police Chief, and Lindsey Reno- Village Clerk.

Pledge of Allegiance

Public Comments:

Phil from the Marshall Library is asking for an appropriation for 176,000.

Mary Bunch arrived at 6:37 PM.

Diana Skalityz will be retiring next year. The revenue will remain the same, but the wages will go down because of hiring a new director and a new library assistant. Diedrick made sure to confirm that the new employee's salary together will be less than the new director and the assistant. They will need to replace the A/C system.

1. 2017 Budget workshop (review all proposed budgets/appropriation requests for all departments to include projects, staffing, services provided)

-Will be qualified to have expenditure restraint revenue (\$48,452). We will still be short \$172,000.

Retirement went up for general employees, 6.8% (up.2%) Officers went up 10.8% (up .8%)

-Peters arrived at 6:53 PM.

-There are some vehicles that the village owns (Utility Truck) that will be getting traded. There is an additional vehicle (Old police squad- Crown Vic) that Brandon can use to get around in besides his personal vehicle.

-Municipal court revenue will be projected to increase by \$25,000 due to utilization of the Dept. of Revenue-SDC

-The Village Administrator will be retiring whose salary included healthcare insurance. Looking at hiring a new administrator by March or April. Hensler would like to put in \$60-70,000 for that new salary. There would be an overlap of the current administrator and the new administrator. (\$20,000 for overlap)

-Hellenbrand discussed adding walls or glass to help make a safer environment for the PD lobby

-Hellenbrand stated that we need to get PD side of building that is starting to crumble due to water damage. Need to place ease troughs in to start.

-Bunch had mentioned showing support to the people who are staying here and by increasing their wages. Peck stated that this can be discussed in closed session.

-Possibly repaving the American Legion parking lot- would need to increase budget or borrow.

-Bunch wants to bring up trying to sell the parking lot next to Litang and American Legion

-Peck discussed Millner's salary with the FLSA. Change Millner from salary to hourly.

-Price for road work (west side-inside of the park- inside would have curb and gutter) would be \$140,000 (adding 30 parking stalls-with handicap- by the old band stand) Would need to get a price to see how much it would be to mill and pave the east side of Park Dr.

2. Convene to a CLOSED session per Wisconsin Statutes §19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises. A motion was made by Hensler and seconded by Schuepbach to convene to a closed session per Wisconsin State statute 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises. Motion carried unanimously.

3. Reconvene to an open session per Wisconsin Statutes §19.85(1)(2). A motion was made by Bunch and seconded by Frey to reconvene to an open session per Wisconsin Statute 19.85(1)(2). Motion carried unanimously.

4. Recognize members and others present.

- 5 . Action from closed session as deemed necessary.
- 6 . Set a public hearing date for the 2017 proposed budgets (11/28/16-7:00 PM)

## **ADJOURNMENT**

**Having no further business a motion was made by Diedrick and seconded by Frey to adjourn at 10:16 p.m. Motion carried unanimously.**

Respectfully submitted,  
Lindsey Reno  
Village Clerk

Board approved: November 1, 2016

A copy of the complete minutes are on file at the Village Clerk's office at 130 S. Pardee Street, Marshall for public inspection during office hours or can be viewed on the web: [www-marshall-wi.com](http://www-marshall-wi.com)