

HEREIN ARE THE UNOFFICIAL AND UNAPPROVED MINUTES OF THE JULY 12, 2016 VILLAGE BOARD MEETING. THESE MINUTES WILL BE CONSIDERED FOR APPROVAL AT THE 8-2-16 VILLAGE BOARD MEETING.

**VILLAGE OF MARSHALL
BOARD MEETING MINUTES
JULY 12, 2016**

President Hensler called the regular Village Board meeting to order at 6:58 p.m. Members present: Bunch, Frey, Peters, Shepler, Schuepbach and Hensler were present. Diedrick was absent. Others present: Brian Koll-DPW, Police Chief Hellenbrand and Sue Peck-Administrator.

Pledge of Allegiance

Public Comments

President Hensler thanked Mr. Koll, Mr. Millner, summer staff and public works staff, for all the work they did getting Langer Park ready for the World Disc Golf tournament that was held July 12th -16th. There are people coming from all over the nation and other countries. Mr. Hensler stated he was very proud what has been done in our park systems and noted this was a big event for our community.

MINUTE APPROVAL

A motion was made by Shepler and seconded by Bunch to approve the May 17, 2016 special board meeting minutes and June 14, 2016 regular board meeting minutes for publication as presented. Roll call votes carried 6-0. Diedrick was absent.

VOUCHER APPROVAL

A motion was made by Schuepbach and seconded by Frey to approve the June/July ACH debits for all funds, general vouchers #42274-42329, payroll vouchers #12388-#12470 and water/sewer vouchers #13380-#13402 for payment. Roll call votes carried 6-0. Diedrick was absent.

UNFINISHED BUSINESS

No unfinished business was presented.

NEW BUSINESS

1. Operator licenses expiring 6-30-17. **A motion was made by Peters and seconded by Shepler to approve operator licenses for: Tiffany Deyoung, Gary Dopson, Gerald Scalissi, Bailey Stone, Tanner Taylor, Tracy Meister-Briggs, and Amber Schoenicke. Roll call votes carried 6-0. Diedrick was absent.**
2. Changing Village Board regular meeting dates for August 9th and November 8th, 2016. **A motion was made by Schuepbach and seconded by Frey to approve moving the August 9 board meeting to August 2 and the November 8th meeting to November 1, 2016. Roll call votes carried 6-0.**

3. Street use permit –Harvest Court Block party. **A motion was made by Shepler and seconded by Bunch to approve a Street Closing permit to Ellen Streeper, for residents on Harvest Court, for a block party on August 6, 2016, 4:00 p.m. – 10:00 p.m. Roll call votes carried 6-0.**
4. Consideration on a Distribution Underground Easement to WE Energies on south side of Lot 1 – Village’s land-Deerfield Road property. **A motion was made by Schuepbach and seconded by Peters to approve a distribution underground easement to WE Energies on Lot 1, of CSM No. 14139. The easement area to be sixx (6) feet of the southerly eighteen (18) feet of Lot 1, of CSM No. 14139. Roll call votes carried 6-0, Diedrick was absent.**

COMMITTEE & COMMISSION REPORTS

J Finance & Oversight

1. Appointment of Bleecker as Deputy Clerk-Deputy Treasurer. A motion was made by Bunch and second by Schuepbach to appoint Denise Bleecker to Deputy Clerk-Deputy Treasurer, per employment agreement. Roll call votes carried 6-0, Diedrick was absent.

J Public Works & W/S Utility

1. Director of Public Works Report.

Mr. Koll reported that the department completed sweeping streets, painting “no parking” zones on curbs, painted fishing pier in Fireman’s Park, backfilled around disc golf tee boxes with gravel, cut down several small trees, installed eight benches and placed mulch in various areas at Langer Park. In the process of exercising water main valves. Placed flags on street lamp poles for Flag Day, the Fireman’s Festival and Independence Day; then removed the same. Currently spending approximately 60-65 man-hours per week mowing lawns.

Payne and Dolan Inc completed repaving work on Lewellen Street.

Lane Tank is expected to begin work on the water tower repainting on July 15th.

Brush collection at curbside is on-going and will continue each Wednesday through October 26. Grass and leaves can be disposed of at any time in the bunker behind the Street Department garage at 515 Best Built Parkway.

The board will be touring the Wastewater Treatment plant at their next board meeting on August

2. The tour will be begin at 6 p.m. at the plant.

J Parks & Recreation

1. Park & Rec Update.

Mr. Hensler reported that Fireman’s park has been moving forward. The pier was repaired and looks nice. A new volleyball net was installed and in the future sand will be put in the volleyball area. Lines were also painted on the basketball court.

J Police

1. Monthly Police report

Chief Hellenbrand that the department had 331 documented calls in June.

-) Festival weekend and graduation weekend went smooth. Overall the Festival weekend had less calls, and overtime was less this year. Two shifts were filled with grant funding that particular weekend so sixteen hours of overtime were saved.
-) No wake bouys were put in the river.
-) Bike to school day was very successful and well received. School district staff biked with students to school along with others.
-) Buckle up campaign was held.
-) Officer Schuster was called to assist the Waterloo Department with a suicidal person in Waterloo who had a knife and was iintoxicated; he did an outstanding job to diffused the issue and no one was injured.
-) 400 block of Farnham having some ongoing issues. One person now banded from the area.
-) Buckle up signs were placed at the high school around graduation; this was a way to get this important message out to students.
-) A number of Car entries have been happening; more on the north side of Village.
-) Officer Fulton went to radar school.
-) Department had range training.
-) The Department had a number of OWI arrests.
-) Evergreen Park inspection. Chief Hellenbrand will be following up at the Park prior to the August meeting. Progress is being made, more work needs to be done. Mr. Hensler said they have 90 days to get everything up to snuff. Everyone should be able to say it is OK within the 90 days.
-) A Department meeting was held to discuss Officer Safety with what is going on around us. Chief Hellenbrand thanked Village President Hensler for calling this meeting. The main discussions were centered around keeping safe and protecting their livelihood. Getting feedback, where they are at, how do they feel, and what can the Village to make sure they are safe. They are brainstorming some ideal and will be coming back to the board in the future.

) Library

Mr. Schuepbach said the Library is looking at windows for the building. The original windows may need replacement. .

Saturday, July 16th is their annual dog was day from 10:00 AM – 2:00 PM.

) EMS/Public Safety Building Commission

Mrs. Bunch said that Mr. Allain continues to build his roster. He has had some success with crew chiefs staffing. They are still looking to fill the LTE position yet. They saved a life 3-4 weeks ago, they were able to use the Lucas device. They were very happy with the results. An EMT responded directly from their house, a neighbor happened to witness this whole incident and saw the person collapsed. Response was very professional and everyone did an outstanding job. Mr. Hensler said our EMS and Fire Department must be supported with staff to support these departments as well. Mr. Peters praised Mr. Allain for suggesting the purchase of this device. Mrs. Bunch said he has tried to be progressive and new ways to accomplish what needs to be done.

LEGISLATIVE UPDATES/MISCELLANEOUS CORRESPONDENCE

IDENTIFICATION OF TOPICS FOR FUTURE DISCUSSION AND/OR ACTION

1. Fireman's park fee – Mr. Frey would like to discuss the Fireman's Park agreement. People think the Village is sticking it to the Fireman. The Fireman agreed to pay \$6,000 for maintenance to help keep the park updated. The Village does not charge them for their festival or use of the facility for their appreciation dinner. They also get all the money from concessions at the Home Talent games. After their festival they are to return the park back to its original condition. Some of the track railings were removed last year and some sod was installed. During the festival they put the rails back on and removed the sod. This will be put on the next agenda for further discussion. .
2. A statement on the hotel project needs to be made to the public.
3. Mr. Frey asked to have some future discussions about how to get more home construction in the Village. Amerricka's Dream subdivision has many vacant lots. Are there some incentives the Village could consider to give buyers or sellers to get them sold? Contact will be made with Matt Bluhm for a discussion.

OTHER BUSINESS

ADJOURNMENT

Having no further business a motion was made by Schuepbach and seconded by Peters to adjourn at 8:15 p.m. Motion carried unanimously.

Respectfully submitted,

Sue Peck
Village Administrator