

**VILLAGE OF MARSHALL  
BOARD MEETING MINUTES  
SEPTEMBER 13, 2016**

President Hensler called the regular Village Board meeting to order at 7:00 p.m. Roll call: Frey, Bunch, Peters, Diedrick, Shepler, and Schuepbach were present. Others present: Sue Hensler, Roland Hensler, Diane- Courier, Bob LaDow, Brian Koll- Public Works Director, Sue Peck- Village Administrator and Lindsey Reno- Village Clerk.

Public comment: Hensler mentioned that Dane County Executive, Joe Parisi will be at the Marshall Public Library from 5:30-6:30 P.M. on September 14, 2016 to discuss the budget.

**MINUTE APPROVAL**

Approve the August 2, 2016 regular board meeting minutes for publication as presented. **A motion was made by Schuepbach and seconded by Bunch to approve the August 2, 2016 regular board meeting minutes for publication as presented. Roll call votes carried 7-0**

**VOUCHER APPROVAL**

1. Approval of Lane Tank Co, Inc. Invoice for \$188,575.00 (Water Tower painting) **A motion was made by Peters and seconded by Dietrick to approve of Lane Tank Co, Inc. Invoice for \$188,575.00 (Water Tower painting. Roll call votes carried 7-0**
  - a. Koll mentioned that there is a 5% retainage of the \$198,500.00
2. Approval of August & September ACH debits for all funds, general vouchers #42379-42501, payroll vouchers #12510-12549 and water/sewer vouchers #13412-13432 for payment. **A motion was made by Diedrick and seconded by Schuepbach to approve of August & September ACH debits for all funds, general vouchers #42379-42501, payroll vouchers #12510-12549, and water/sewer vouchers #13412-13432 for payment. Roll call votes 7-0**

**UNFINISHED BUSINESS**

1. Consideration on approval of American Mobile Home Communities license. (July 1, 2016-June 30, 2017) **A motion was made by Schuepbach and seconded by Frey to approve the American Mobile Home Communities license (July 1, 2016-June 30, 2017). Roll call votes carried 5-2, Bunch and Hensler opposed.**

Hensler met with building inspector, police chief, and the owner of the mobile home community and understands that everything is going to the way it's supposed to. Hensler asked if the building inspector and the village could come up with an agreement to inspect, help, or aid with whatever the mobile home needs. Cooperation of park has been more than upfront and compliant. Bunch is concerned about properties on School Street without skirting and mentioned mowers on one property and garbage piling up.

**NEW BUSINESS**

1. Consideration on appointing Beverly Woldt and Norman Peck as Election workers. **A motion was made by Diedrick and seconded by Schuepbach to approve appointing Beverly Woldt and Norman Peck as election workers. Roll call votes carried 7-0**

2. Consideration on request for operator licenses expiring 6-30-17. (Amy Cook, Whitney Wingate) **A motion was made by Shepler and seconded by Schuepbach to approve the request for operator license expiring 6-30-16 Amy Cook and Whitney Wingate. Roll call votes carried 7-0**

## **COMMITTEE & COMMISSION REPORTS**

### **1. Finance & Oversight**

- A. Consideration on removing Brandon Miller from probation as of 8-9-16. **A motion was made by Schuepbach and seconded by Peters to remove Brandon Millner from probation as of 8-9-16. Roll call votes carried 7-0**
- B. Consideration on removing Brian Koll from probation effective 9-17-16. **A motion to table decision was made by Bunch and seconded by Frey to remove Brian Koll from probation effective 9-17-16. Roll call votes carried 7-0**

### **2. Public Works & W/S Utility**

1. Director of Public Works Report. – Brian Koll gave an update on the progress of painting curbs, hydrants, and playgrounds. Water tower completion and restored service on September 8. The street lighting is now completed on Industrial Drive. Upcoming months will include working on the volleyball courts at Fireman’s park.

### **3. Planning Commission**

### **4. Parks & Recreation**

1. Park & Rec Update.
  - ) Maunsha Soccer group is now being run by the Village of Marshall Parks and Rec Dept.
  - ) Disc golf course ranked as one of the top courses in a recent survey based out of Colorado
2. Consideration on appointing Becky Denniston and Rachel Wielgus to the Parks Committee. **A motion was made by Diedrick and seconded by Bunch on appointing Becky Denniston and Rachel Wielgus to the Marshall Parks Committee. Roll call votes carried 7-0**

### **5. Police**

1. Monthly Police report-
  - ) Followed up with dog licensing.
  - ) Squad camera arrived.
  - ) Lobby area for office to be more secure, got a quote from a glass company.
  - ) Oct/Nov prescription drug take-back 20<sup>th</sup> and 21<sup>st</sup> in Oct.
  - ) Hensler thanks the police department for the cooperation for following up with the mobile home issues.

### **6. Library**

1. Consideration on Resolution 2016-03 Requesting Exemption from County Library Tax. **A motion was made by Schuepbach and seconded by Diedrick to approve the Resolution 2016-03 Requesting Exemption from County Library Tax. Roll call votes carried 7-0**

2. Library update-

- ) Colonial Club would like to invite the board out to their facility so that we are able to provide better information to our senior citizens.
- ) Summer reading program will be working with Auburn Ridge next year by bringing scrap wood and various tools.
- ) Library volunteer, Ellen, is working through micro film by indexing each edition (4 hours per year, plans to be done in 2018).
- ) Received a grant for three more "Art for Adults" through Beyond the Page.
- ) Members may check out Wi-Fi hotspot with free unlimited usage for free.

) **EMS/Public Safety Building Commission**

Bunch discussed 8-16-16 meeting. Commission should consider going paperless for the Marshall EMS Director's Report. The board members will receive them on their emails. It is also available on their website. EMS Budget meeting is 10-12-16 at 7:00 PM.

**LEGISLATIVE UPDATES/MISCELLANEOUS CORRESPONDENCE**

1. Notice from Dane County Planning and Development regarding the amendment of the Dane County Comprehensive Plan. Amendments include: Incorporating recently adopted changes to the Town of Springfield, Town of Cottage Grove, and the Town of Albion Comprehensive Plan. Also, Updating the Dane County Farmland Preservation Plan to reflect the plan changes listed and additional changes related to detachments of lands in the Town of Westport and annexations in the Town of Blooming Grove. Hearing scheduled for OCTOBER 25, 2016 in room 201, City County Building, Madison.

**IDENTIFICATION OF TOPICS FOR FUTURE DISCUSSION AND/OR ACTION**

1. Come up with a resolution for the clothing and shoes bin in parking lot
2. Parking lot improvements (lot next to American Legion) should be paved and marked and a sign stating that there is public parking. Possibly eliminate the parking spot on the street (in front of Litang) to avoid traffic issues.
3. Look into the possibility of solar powered pedestrian cross-walks and their prices.
4. Possible meeting to discuss the original contract involving Whistle Street (Bob Ladow and campground).

**OTHER BUSINESS**

1. Update from Bob Ladow, Marshall Little Campground, on Campground project. –
  - ) About 85% complete. Running into issues with the land because of water.
  - ) Three cabins here now, building is going well.
  - ) Ladow has been communication to work with the shop class at the high school to build a "tiny house" at the campground with the shop students. 80 trees are set up to be in place (maples and oaks).
  - ) Possible discussion on day passes for the swimming pond.
  - ) Train tracks are in progress but having issues with the land being too wet.
  - ) Hensler asked if curb and gutter and black top would be on Whistle St. to the campground. Village was not initially in charge of paying for Whistle Street. It is necessary to decide on who is

going to pay for the paving, curb, and gutter for Whistle St since Hotel is no longer going in. The original plan was to have the hotel cover that cost. Hensler stated that this road must be paved, curbed and gutter.

- ) LaDow says that the campground will officially open April 1<sup>st</sup>, 2017.
2. If deemed necessary the board will consider convening to a closed session per Wisconsin Statutes §19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (for the purposes of discussion on Ladow's personal or financial information that wouldn't be in closed session)
  3. Reconvene to open session per Wisconsin Statutes §19.85(2)
  4. Recognize members and others present.
  5. Further discussion on Marshall Little Campground project.
  6. Convene to a closed session per Wisconsin Statutes §19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. AND per Wisconsin Statutes §19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Personnel issues) A motion was made by Diedrick and seconded by Schuepbach to move to a closed session to discuss personnel issues. Motion carried unanimously
  7. Reconvene to open session per Wisconsin Statutes §19.85(2)- **A motion was made by Shepler and seconded by Schuepbach to reconvene to open session per Wisconsin Statutes §19.85(2)**
  8. Recognize members and other present. C. Diedrick, M. Frey, M. Peters, J. Schuepbach, M. Shepler, M. Bunch, M. Hensler.
  9. Consideration on removing Brian Koll from probation effective 9-17-16. A motion was made by Bunch and seconded by Frey to retable Koll's probation period ending on 9-17-16. Motion carried unanimously.  
**A motion was made by Diedrick and seconded by Frey to remove Brian Koll from his probation period effective 9-17-16. Motion carried unanimously.**

## ADJOURNMENT

Having no further business, a motion was made by Peters and seconded by Shepler to adjourn at 9:56 P.M. Motion carried unanimously.

Respectfully submitted,  
Lindsey Reno  
Village Clerk

Board approved: October 11, 2016

A copy of the complete minutes are on file at the Village Clerk's office at 130 S. Pardee Street, Marshall for public inspection during office hours or can be viewed on the web at: [www-marshall-wi.com](http://www-marshall-wi.com)

