



Public Administration Associates, LLC

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Position Announcement

Village Administrator

Marshall, WI (Population 3,900)

Marshall is a progressive and growing village located in close proximity and lying just east of Wisconsin's capital city of Madison. A community with a rich history and friendly people, Marshall is a special place because it combines small town living with the advantages of a nearby large metropolitan area with urban amenities that provides a great environment and culture to work, live, play and learn in. Home to Little Amerricka Amusement Park and Whistle Stop Campground. Salary \$78,000-\$88,000 DOQ plus excellent benefits. Village President and six Board Members elected on a non-partisan basis. \$6M total budget including Sewer and Water Utilities, 21 FT and 20+ seasonal and PT employees. Future emphasis on economic development; public infrastructure planning and development; municipal facility study; comprehensive plan update; municipal energy collaborative initiatives and sound financial management.

Require Bachelor's degree in public administration or related field; prefer Master's Degree with at least 5 years progressive municipal experience. Residency is encouraged. Desire a strong background in budget development/governmental accounting/finance; community development and planning; grant writing; tourism development/promotion and the ability to cultivate positive and productive relationships with the village board, staff and community members. The successful candidate will demonstrate a high level of integrity; a strong work ethic (commitment to public service); open and positive communication skills and innovative leadership. Visit the community website for more information at www.marshall.wi.com.

Send cover letter, resume, salary history and five work-related work references to Public Administration Associates, LLC, Attn: Chris Swartz, Partner: 1155 W. South Street Whitewater WI 53190; e-mail mcswartz57@gmail.com; phone 414-788-7028, by January 8, 2020. Confidentiality must be requested by applicant and cannot be guaranteed for finalists.