



Village of Marshall

Parks & Recreation Worker Job Description

REPORTS TO: Parks & Recreation Director

EMPLOYMENT CATEGORY: Seasonal (May-September)

EMPLOYER: Village of Marshall
130 S. Pardee Street
P.O. Box 45
Marshall, WI 53559-0045

Position Summary

Under general supervision of the Parks & Recreation Director, this position will include lawn mowing, ball diamond maintenance, painting, cleaning, and other assigned tasks. Applicants must be at least 17 years old and possess a valid Wisconsin Driver's License. Salary is \$10.00-\$12.00 per hour based on experience, 32-40 hours/week with no benefits. Typical schedule will be Monday through Friday 8-4:30pm. Inclement weather may delay or prolong work hours. Occasional nights and weekends may be needed but not regularly. Flexible work schedule opportunities.

Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive; other duties may be required and assigned.

- Perform a variety of general labor duties, such as painting, mowing, weed, facility and restroom cleaning
- Assist with athletic field maintenance and preparation
- Pick up litter & remove trash from parks
- Clean equipment and vehicles as needed. Transport equipment and vehicles for use, maintenance, storage, etc. Report damages and/or repairs needed to Parks and Recreation Director

- Assist with campground maintenance and repairs as needed
- Perform other duties as required
- Assist with other Park and Recreation department tasks as requested

Knowledge, Skills and Abilities

- Working knowledge of the types and uses of common hand and power tools and equipment used in related public works maintenance and grounds work is preferred
- Attention to detail for cleaning and maintenance of public restroom facilities and outdoor pool facilities
- Work independently with minimal supervision and have ability to work efficiently and in a timely manner

Work Environment and Working Conditions

- While performing the duties of this job, the employee frequently works near moving mechanical parts and in a work environment where the noise level is moderately noisy. The employee regularly works in outside weather conditions and may be exposed to extreme heat or cold, wet and/or humid conditions, or snow and/or ice conditions. The employee must be physically able to lift 50 pounds on occasion and up to 25 pounds on a regular basis.

Qualifications

- Must possess a valid Wisconsin Driver's License
- Experience in the operation of vehicles and equipment commonly used in this type of work is preferred
- Or any equivalent combination of training and experience which provides the required knowledge, skills, and abilities