

**Village of Marshall Board Meeting
10-8-19
Minutes**

President Schuepbach called the regular Village board meeting to order at 6:30 PM. Present: Pitzer, Andrews, Gibbons, Michalak, Campbell, Frey(7pm). Others present:

Approval of Agenda – moving the parks and recreation up before unfinished business. Campbell and Michalak. Motion carried unanimous.

PUBLIC ACKNOWLEDGEMENTS, PRESENTATIONS, RESIDENT COMMENTS

1. Village President Comments/Remarks
2. Public Comments – Janice Haak at 200 Springview Dr. wishes to dispute her bill. More information will be presented for official action at the October 22, 2019.

MINUTE APPROVAL

1. Approve the September 10, 2019 regular board meeting and September 25, 2019 special board meeting minutes for publication as presented. A motion was made by Pitzer and seconded by Campbell to approve the minutes as presented. 6-0, Frey absent.

VOUCHER APPROVAL

1. Approval of September & October ACH debits for all funds, general vouchers #45734-45795, and payroll vouchers #15314-15389 for payment. A motion was made by Pitzer and seconded by Michalak to approve vouchers #45734-45795 and payroll vouchers 15314-15389 for payment. Motion carried 6-0, Frey absent.

UNFINISHED BUSINESS

1. Discussion and Consideration of East and West Alley Replacement from South Pardee Street to South Beebe Street). A motion was made by Pitzer and seconded by Frey to discuss the alley replacement from S. Pardee to S. Beebe Street. Ruechel stated that they went out to get estimates and figure out options to see what would be needed. Tom TeBeest stated that the East alley would estimate 12” of gravel and completely replace the concrete. The curb and sidewalk would also need to be replaced as well as the drive approaches. East alley would be \$41,595 West alley would be around \$34,440. TeBeest would need to determine if the sanitary sewer would be in good condition or not. If not, we would need to make those fixes before wasting the money on repaving. Ruechel stated the project would come to \$76,035. Our entire Village road budget it usually \$75,000 each year. If we did it all in one year (2020), that would put the other village road repairs behind. Option 2 would be a phased approach by doing one alley one year and the other another year. Staff recommends looking at 2021 to put this in the capital improvement plan. Schuepbach would obviously want to make sure the sewer lines are sound. DPW Koll and Engineer TeBeest would look at that total cost. Pitzer would want to see an entire list of what roads are a priority first. Ruechel stated that this decision would be deadline for the decision. **Pitzer moved to table this discussion until we receive the Paser rating and the information on the status of the Main. Motion seconded by Frey. Motion carried 7-0.**

2. Discussion and Consideration of Sidewalk Repairs in front of Holy Family Catholic Church. **A motion was made by Pitzer and seconded by Andrews to approve the sidewalk repairs in front of the Holy Family Catholic Church.** Ruechel and TeBeest discussed options and cost estimates. Sidewalk repairs can be determined by the engineering company to state that it is in fair shape and the resident would take on that cost OR if it is deemed in poor enough shape, the Village would pay to replace. TeBeest stated that the sidewalk is generally in good condition. Defective sidewalk per ordinance would include vertical changes more than 1 inch, horizontal, and cracking. There is one portion that has heaved from an old tree that has been fixed which may create a drainage issue. There is another 48ft that is slightly back pitched that doesn't necessarily warrant fixing, but if you are going to fix the rest then that should be included. If the entire sidewalk gets replaced, it would need to be up to the 5ft wide. Remove and replace only defective sidewalk areas would be 204 sq. ft at \$1,428. Remove and replace questionable sidewalk areas plus 48 sq. ft = \$336. Remove and replace entire sidewalk area (upgraded to 5 ft width) 1,314 sq. ft = \$9,198 plus 330 sq. ft (additional 1' width) = \$2,310. Total for all new 5' wide sidewalk = \$11,508. Ruechel stated that the staff recommends doing the remove and replace defective and questionable sidewalk areas totaling \$4,074 (including the additional 1' width). **Pitzer made the amended motion and seconded by Andrews to approve the sidewalk repairs and the Village would contribute \$5,500 to the remove and replace of the entire sidewalk area to be upgraded to the 5' width. Motion carried 7-0.**

PRESENTATIONS

1. Presentation on repairs to the existing solar panels at the WWTP – Matt Pitzer of the Village of Marshall Public Works Department gave a presentation on future options for the solar panels at the water and wastewater treatment plant (WWTP). The Public Works Department recommends replacing the inverter plus tracking totaling \$8,140 with a payback in 11.5 years. This takes the least amount of time to closeout the new expenses and the initial debt for this project. There is also intrinsic value in this option because we are a pro renewable energy community. We want to eliminate all negative perceptions and demonstrate to our residents and outside businesses that we have drive and desire to maintain our current systems. Pitzer stated that Will from MCO would be willing to take on that job. Everything gets put back into the grid and the Village gets paid for it from WE Energies and decrease the cost at the plant. Michalak asked that DPW Koll gives the Village Board a monthly update on the panels read out. The money would come out of the water and sewer fund.

VILLAGE DEPARTMENT REPORTS

1. Parks & Recreation
 1. Park & Recreation Update.
 2. Discussion and Consideration of Converse A & B Field Renovations to be completed by Midwest Athletics Fields. **A motion was made by Pitzer and seconded by Michalak to approve the Converse A & B Field renovations to be completed by Midwest Athletics Fields and not to exceed \$10,000.** Millner stated that the outfielders take on a lot of water and there are sink holes beginning to form. Millner has had to cancel tournaments due to the flooding of the field in those

holes. This was not a budgeted item, but the plan is to use reserve funds from left over revenues from the parks. We will not need to borrow any money. Millner stated that Converse park is the money maker for the parks and if it takes another hit, it will be tough for the Parks. The plan would be to take an area from each field and grade out the problem field with new sod. Millner stated that it is about \$10,000 to do and that will take care of both fields. If you fix it in one spot and not the other, it will just cause problems in a new spot. The fields would be graded and pitched to drain appropriately to the ditches. Millner stated that he thinks there have been over 100-man hours to remove the water. Pitzer asked if it would be better to do drain tile or do the pitching. Millner stated that because of the drain tile in between the fields and the water run off ditch. Both companies he spoke will said grading and pitching is the best option. **Motion carried 7-0.**

3. Discussion of 2020 Farmers Market Location. – Michalak stated that he wishes to move the Farmers market to the Main Street parking lot that the Village owns. Michalak stated that he talked with the American Legion to make sure that they wouldn't interfere with any of their events. Michalak stated that this would enhance sales based on the high traffic location.

2. **Public Works & W/S Utility**

1. Public Works & W/S Utility Update.
2. Discussion and Consideration of Contractor's Application for Payment No. 1 for 2019 Street & Parking Lot Improvements. (\$188,537.32) **A motion was made by Pitzer and seconded by Frey to approve the Payment No. 1 for 2019 street and parking lot improvements in the amount of \$188,537.32.** This is the first payment request for the work that was done. These two projects combined estimated at over \$200k originally. **Motion carried 7-0.**

3. **Police**

1. Police Update.
2. Discussion on DOT Meeting related towards village traffic patterns.

COMMITTEE & COMMISSION REPORTS

1. **Finance & Oversight**

1. Finance & Oversight Updates

2. **Planning Commission**

1. Planning Commission Updates

3. **Library**

1. Library Updates

4. **EMS/Public Safety Building Commission**

1. EMS/PSB Report and updates
2. Discussion of EMS/PSB Budget. October 16th is the next joint meeting for the municipalities and their budget proposal.

NEW BUSINESS

1. Consideration on approving request for operator licenses expiring 6-30-20 (Denise Renner, Dakota Dao). **A motion was made by Pitzer and seconded by Frey to approve the operator's license expiring 6-30-20 listed above. Motion carried 7-0**

2. Discussion and consideration on amending the premise for Nora’s Tavern D/B/A “The Fox Bar and Grille” liquor license. **A motion was made by Pitzer and seconded by Frey to approve amending the premise description for Nora’s Tavern “The Fox Bar and Grille”.** Certain people want to do car shows. This will include that parking lot. **Motion carried 7-0.**
3. Campground Update.

LEGISLATIVE UPDATES/MISCELLANEOUS CORRESPONDENCE

IDENTIFICATION OF TOPICS FOR FUTURE DISCUSSION AND/OR ACTION

OTHER BUSINESS

1. Convene to a closed session per Wisconsin Statute §19.85(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Non TID & TID 2 Economic Development Potentials.) **A motion was made by Pitzer and seconded by Andrews to convenes to closed session. Motion carried unanimous.**
2. Reconvene to open session per Wisconsin Statute §19.85(2) **A motion was made by Pitzer and seconded by Frey to reconvene to open session. Motion carried unanimous.**
3. Recognize members and others present.
4. Action if deemed necessary.

ADJOURNMENT

Having no further business, a motion was made by Frey and seconded by Pitzer to adjourn at 10:48 PM. Motion carried unanimous.

Respectfully submitted,

Lindsey Johnson
Village Clerk

Board approved: November 12, 2019

A copy of the complete minutes are on file at the Village Clerk’s office at 130 S. Pardee Street, Marshall for public inspection during office hours or can be viewed on the web at www.marshall-wi.com