

**VILLAGE OF MARSHALL
VILLAGE BOARD MEETING MINUTES**

DATE/TIME: TUESDAY, May 12, 2020 – 6:30 PM VIA TELECONFERENCE

LINK: Join Zoom Meeting
<https://zoom.us/j/99805943800?pwd=UGo1Lys0QXNrMythTm9ueW8xTis0Zz09>

PHONE 1 (312) 626-6799
Meeting ID: 998 0594 3800
Password: 470768

AGENDA

Pledge of Allegiance

Call to order

Roll Call – Schuepbach called the meeting to order at 6:30 PM – Campbell, Gibbons, Michalak, Frey, Pitzer, and Andrews present.

Approval of Agenda – **Motion made by Campbell and seconded by Gibbons to move new business number 2 to be discussed after public comments. Motion carried unanimous.**

PUBLIC ACKNOWLEDGEMENTS, PRESENTATIONS, RESIDENT COMMENTS

1. Village President Comments/Remarks – thank you from the Marshall fire department for allowing them to have the Easter parade.
2. Public Comments – Becky Armstrong at 302 School Street is introducing a petition to allow Marshall residents to house chickens. Eric Salzwedel at 304 W Main Street – would like to present an idea to have a drive-in movie in the park as soon as the safer at home restrictions lifted.

MINUTE APPROVAL

1. Approve the April 14th regular board meeting minutes and April 21, 2020 special meeting minutes for publication as presented. A motion was made by Gibbons and seconded by Campbell. April 14th minutes trustees weren't listed as present. Clerk Lindsey will adjust. **Motion carried 6-0, Pitzer absent.**

VOUCHER APPROVAL

1. Approval of the April & May ACH debits for all funds, general vouchers #46354-46425 and payroll vouchers #15834-15910 for payment. A motion made by Campbell and seconded by Gibbons. **Motion carried 7-0.**

PRESENTATIONS

1. Appearance by Andy Jacque, Water Quality Investigations, regarding corrosion control in the water system. – Mr. Jacque presented water quality investigation on the corrosion of our water well system. Currently the Village not out of compliance. There are more random events in our history and less variability in the recent samples and there is an upward trend. The next test results that are required by the DNR (due this year and every three years) will give us a better idea on where to go. The Village will more than likely need to do a corrosion study. Results will be in sometime in the fall (September or October).

COMMITTEE & COMMISSION REPORTS

1. **Finance & Oversight**
 1. Finance & Oversight

2. **Parks & Recreation**
 1. Park & Recreation Update
 2. Discussion and consideration of approving Converse Park playground repairs in the amount of \$15,600 from GRG Playscapes. **Motion made by Campbell and seconded by Gibbons to approve the Converse Park playground repairs in the amount of \$15,600 from GRG Playscapes.** There was a 10- or 12-year warranty and the type of material is long lasting. Pitzer stated that the timing is nice, but spending the money now is challenging with everything that is going on with COVID. As far as finances, it would be ideal to get rid of the rotted wood. Millner stated that it would be necessary to fix as it is more than halfway rotten now. This playset was built around 2013. The person Brandon met with remembered the project and realized the wood they used was not what they should have used for a long-term project. The “lookout” tower is what would need to be shut down. It won’t be that easy, he would need to take it apart to prevent kids from playing on it. Andrews would like to know if we could put this project off until next year. Schuepbach stated that we need to figure out what this board feels more comfortable feeling spending the money on. Millner stated that safety should be a priority and that his job is to promote the park and feels that it is important fix to keep kids safe. The net climber is budgeted for next year. Pitzer proposed a table for **Campbell amended his motion and seconded by Gibbons to table this discussion until the June meeting. Roll call carried 7-0 votes.**
 3. Discussion and consideration on entering a contract with Dane County Department of Human Services to take over the community center. **A motion was made by Gibbons and seconded Michalak to table this discussion as more information is needed in order for the board to feel comfortable to take action.**

3. **Planning Commission**
 1. Planning Commission Updates- next meeting is the 27th at 7pm

4. **Public Works & W/S Utility**
 1. Public Works & W/S Utility Update
 2. Discussion and consideration of authorizing the Director of Public Works to utilize excess pulverized asphalt from the Riverview Dr./ Sleepy Hollow Ln. repaving project to start constructing a base for a future parking lot expansion at the street department. **A motion was made by Campbell and seconded by Gibbons to approve the authorization of DPW to utilize excess pulverized asphalt for future parking lot project.** The paving is supposed to happen in the beginning of June. There would be around 600 tons of gravel. Campbell stated that there are a few other companies that will be able to remove it at no charge. The problem is that the Village does not have a place to keep it. **Roll call votes carried 7-0.**

5. **Library**
 1. Library Update – Trustee Gibbons gave an update about the library and the different things they are doing to comply with COVID-19.

6. **Police**
 1. Police Update

7. **EMS/Public Safety Building Commission**

1. EMS/PSB Report and updates

NEW BUSINESS

1. Discussion and consideration on approving Ordinance 2020-01 reducing the Class B Liquor and Class B Beer licenses for the 2020-2021 licensing year. A motion was made by Campbell and seconded by Gibbons to approve ORD 2020-01 reducing the Class B Liquor and Class B Beer licenses for the 2020-2021 year. This would help the businesses who aren't able to sell on premise to \$250 for class b li
2. Discussion and consideration on approving ETZ CSM for parcel 0912-332-9502-0 in the Town of York. The parcel was zoned as agriculture and is being combined into one residential lot. A motion was made by Gibbons and seconded by Campbell to approve the ETZ CSM for parcel 0912-332-9502-0. Roll call votes carried 6-0, Pitzer absent.
3. Discussion and consideration on adopting Charter Ordinance amending the Charter Ordinance 2013-01 for the Village Treasurer. A motion was made by Gibbons and seconded by Campbell to consider the adopting Charter Ordinance amending 2013-01 for the Village Treasurer. Weter stated that this is a legal thing and we need to have something stating who the treasurer is. In a small municipality, it is a good idea to have a designated deputy clerk or deputy treasurer. After Denise is the treasurer, then she would appoint the administrator as the deputy treasurer. **Roll call votes carried – 7-0.**

UNFINISHED BUSINESS

1. Discussion and consideration on Hometown News revised digital proposal. A motion was made Campbell and seconded by Gibbons to discuss HNG revised digital proposal. Campbell stated that it would be unwise to spend this money at this time. Pitzer stated it would be a better idea to hold off for this year. **Motion failed, 0-7.**
2. Discussion on building study for municipal building. – Capstone submitted their proposal and study. This is low on the priority list so it would be a couple of years before we could do anything with the current environment. The thought still would be to build here on this property.

LEGISLATIVE UPDATES/MISCELLANEOUS CORRESPONDENCE

IDENTIFICATION OF TOPICS FOR FUTURE DISCUSSION AND/OR ACTION

- The websites will be merged into one in the very near future.
- President Schuepbach would like to have an oversight meeting for the community center
- No additions to the Village Board agenda after 10am on a Friday.
- Agenda create one PDF instead of more attachments.
- Chickens to go through the Planning Commission
- Drive in movie (special event permit app)
- Police Union Contract

OTHER BUSINESS

1. Convene to closed session per Wisconsin Statute §19.85(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. A motion was

made by Gibbons and seconded by to convene to closed session. Motion carried 7-0.

2. **Convene to open Session per Wisconsin Statute 19.85(2) A motion was made by Gibbons and seconded by Campbell to convene to open session. Motion carried 7-0**
3. Recognize members and others present
4. Action if deemed necessary. **A motion was made by Campbell and seconded by Andrews to emplace informal censure with written apology to Trustee Gibbons from Trustee Michalak. Roll call votes carried 5-0, Gibbons and Michalak abstained.**

ADJOURNMENT

Having no further business, a motion was made by Campbell and seconded by Gibbons to adjourn at 9:43 PM. Motion carried 7-0.

Respectfully submitted,

**Lindsey Johnson
Clerk**

Board approved: June 9, 2020.

A copy of the complete minutes are on file at the Village Clerk's office at 130 S. Pardee Street, Marshall for public inspection during office hours or can be viewed on the web at www.marshall-wi.com