

**PUBLIC NOTICE OF A MEETING OF THE
MARSHALL VILLAGE BOARD
Minutes
6-9-2020**

AGENDA

Pledge of Allegiance

Call to order

Roll Call - Schuepbach called the meeting to order at 6:30 PM. Present: Andrews, Gibbons, Michalak, Campbell (Pitzer & Frey arriving during financial audit presentation)

Approval of Agenda – no changes

PUBLIC ACKNOWLEDGEMENTS, PRESENTATIONS, RESIDENT COMMENTS

1. Village President Comments/Remarks
2. Public Comments

MINUTE APPROVAL

1. Approve the May 12, 2020 regular board meeting minutes for publication as presented. Village trustees added to the minutes. A motion was made by Campbell and seconded by Michalak to approve the May 12, 2020 minutes with the amendment to add the trustees under roll call at the top of the page. Roll call votes carried 5-0, Frey and Pitzer absent.

VOUCHER APPROVAL

1. Approval of the May & June ACH debits for all funds, general vouchers #46426-46493 and payroll vouchers #15911-15973 for payment. A motion was made by Campbell and seconded by Gibbons to approve the vouchers as presented. Roll call votes carried 5-0, Frey and Pitzer absent.

PRESENTATIONS

1. 2019 Village Financial Report from audit firm. David Maccoux from CLA gave our yearly audit report to the Village board. The Village of Marshall is sitting on a strong base heading into the year. A copy of the annual financial report is available for public viewing at the Village Hall.

COMMITTEE & COMMISSION REPORTS

1. **Planning Commission**

1. Consideration on approving the planning commission recommendation to approve the proposed certified survey map submitted by Ron and Paulette Riege, combining their two residential lots that were previously split in 2016. 6110 Hurd Street. A motion was made by Michalak and seconded by Campbell to approve the CSM as presented. Roll call votes carried 7-0.
2. Consideration on approving the planning commissions recommendation to approve the proposed roofing and siding material, recommended by DPW Brian Koll. A motion was made by Michalak and seconded by Gibbons to approve the well house material as presented. Ribbed siding like a pole shed with aesthetic two-toned steel material. Rubber membrane roof now, which will be less expensive. Campbell stated that he was confused because the planning

commission originally had a similar plan. The adjustments that were made, Andrews stated that this was more pleasing than originally proposed with a neutral color scheme. **Roll call votes carried 6-0, Campbell abstain.**

2. **EMS/Public Safety Building Commission**

1. EMS/PSB Report and updates – none.

3. **Parks and Recreation**

1. Discussion and consideration of Converse Park playground repair for \$9,450 utilizing expenses from Parks Enterprise fund. This price is purely the repair price, he excluded the other projects from last month. Campbell asked about revenue lost with adult softball. Since we are only going into phase 2, does that allow for tournaments? He is concerned about loss of revenue from hosting tournaments, etc. Millner explained that this project coming out of the enterprise fund for something that needs to be repaired. It is not coming out of any operational budget for this year. The parks department is not losing money and will not be at a negative in order to spend that money to make that money for concessions. Revenues from concessions would come from the operating budget. Schuepbach stated that these repairs are needed to keep the park safe or we need to remove the playground all together. Pitzer asked about the other parks are getting taken care of if we plan on spending the money we are on this playground. The woodchips are getting replaced this year (delayed due to covid shipping fees, etc but the fees should start to decrease soon) The parks improvements are also in the budget for this year. **A motion was made by Campbell and seconded by Gibbons to approve the playground repair for \$9,450 out of the parks enterprise fund. Roll call votes carried 7-0.**

4. **Public Works**

1. Consideration on approving Resolution 2020-04 Regarding Utility Department Compliance Maintenance Annual Report. **Motion was made by Campbell and seconded by Michalak to approve Resolution 2020-04 CMAR. Roll call votes carried 7-0.**

NEW BUSINESS

1. Consideration on requests for fermented malt beverages, wine and intoxicating liquors licenses for the period of 7-1-20 to 6-30-21 for the following:
 - **CLASS "B" BEER AND "CLASS B" LIQUOR**
 - a) Nora's Tavern, Inc., Agent: Todd Kluever; Trade Name: The Fox Bar and Grille, 118 E. Main St.
 - b) Luther-Hampshire-Pearsall American Legion Post 279. Agent: Gerald Scalissi, Trade Name: American Legion Post 279; 279 American Legion Circle.
 - c) The Badger Bar, LLC; Trade Name: The Badger Bar, Agent: Jen Carlson; 137 E. Main Street.
 - d) La Oaxaquena Grocery Store, LLC, Agent: Maria Contreras, Trade Name: Fresh Market, 510 Plaza Dr. ("B Beer" only- grocery/restaurant store)
 - **CLASS "A" BEER AND "CLASS A" LIQUOR**
 - a) Dolgencorp LLC, Agent: Chris Engelhardt, Trade Name: Dollar General Store #10954, 701 W Main Street, Unit #125.
 - b) Kwik Trip, Inc. Agent: Mariah A. Sewell, Trade Name: Kwik Trip #721, 504 Plaza Drive.

- c) La Oaxaquena Grocery Store, LLC, Agent: Maria Contreras, Trade Name: Fresh Market, 510 Plaza Dr. ("A liquor" only-grocery store/restaurant)
- d) Bains Brothers, LLC Trade Name: "Caps N' Corks"– Agent: Nicholas Robinson; 518 Plaza Drive. **A motion was made by Michalak and seconded by Gibbons to approve the above listed licenses. Motion carries 7-0**
2. Consideration on requests for cigarette licenses 7-1-20 through 6-30-21 Kwik Trip Inc., Dolgencorp LLC, Marshall Petroleum Company, Caps N' Corks, La Oaxaquena. **A motion was made by Campbell and seconded by Michalak to approve the listed tobacco licenses. Roll call votes 7-0.**
3. Consideration on an Arcade/Game Room License for Leisure Coin Machine Inc. for Little Amerricka. 7/1/20 to 6/30/21. **A motion was made by Campbell and seconded by Gibbons to approve the arcade license listed. Motion carried 7-0.**
4. Discussion and consideration on approving the mobile home park license for American Mobile Homes Community LLC, 7-1-20 through 6-30-21. **A motion was made by and seconded by to approve the mobile home park license for American Mobile Homes Community LLC. Roll call votes carried 7-0.**
5. Discussion and consideration on ORD 2020-04, amending Title 7, Chapter 2, Article B in accordance to the new WI Statute 125.17(1) regarding operator's license designating a municipal official to authorize individual operating license. **A motion was made by Gibbons and seconded by Campell to approve ordinance 2020-04. Roll call votes carried 7-0.**
6. Discussion and consideration on approving Resolution 2020-03 Waiver of Penalties and Interest Property Tax Installments. State legislatures passed a law to allow local municipalities to do this. This would give residents a break if they are having a hard time. **A motion was made by Michalak and seconded by Campbell to approve resolution 2020-03. Roll call votes carried 7-0.**
7. Discussion and consideration on writing off delinquent- uncollectable personal property taxes for businesses who are no longer operating. The state statutes allow a very small window for collecting these amounts. If you don't write it off, it will just continue forward in the books and cost more money in legal fees. **A motion was made by Gibbons and seconded by Campbell to write off the uncollectible personal property taxes for the following business: Snap Fitness \$831.08, David Kurt \$37.05 and Shaw Fischer \$126.29 for a total of \$994.42. Roll call votes carried 7-0.**
8. Discussion and consideration on the Marshall website proposal. The village has been operating two websites and staff doesn't have more time. The GOVOffice is more conventional for governmental work versus grow Marshall. They are willing to work with us to move stuff over. The city of website has a separate pull-down menu for economic development. Campbell requested a demo. Andrews stated that the Village took on the task to create this with a lot of time and thought into the project. Judy stated that she is not familiar with how much needs to be done with Grow Marshall website. The pages still needed to be built and staff would still need to add content. Andrews stated that she would rather spend the money on the village marketing instead of parks projects. Pitzer stated that it makes no sense to have two websites. Andrews wants to make sure that the marketing aspect will be used like the Grow Marshall site on the GOVoffice. **A motion was made by Andrews and seconded by Campbell to table discussion until we have enough information or demo lined up. Roll call votes carried 7-0.**
9. Discussion on the Whistle Stop contract with Bud Styer and Associates, LLC. – Weter stated that the board wants to auto-renew the 3-year contract that expires at least 60 days from

October. Schuepbach stated that there are other options. The board will have this item for discussion on the next meeting in closed in order to negotiate the contract.

10. Discussion and consideration on amending the real-estate listing contract with Light House Realty. Campbell stated he is not in agreement to the exclusions. Pitzer and Andrews both in agreement to adding these proposed amendments. **A motion was made by Campbell and seconded by Gibbons to deny the newly added amendments to the contract with Light House realty. Roll call votes carried 6-1, Andrews voting no.**

IDENTIFICATION OF TOPICS FOR FUTURE DISCUSSION AND/OR ACTION

ADJOURNMENT

Having no further business, a motion was made by Campbell and seconded by Michalak to adjourn at 8:30 P.M. Motion carried unanimous.

Respectfully submitted,

**Lindsey Johnson
Village Clerk**

Board approved: July 14, 2020

A copy of the complete minutes are on file at the Village Clerk's office at 130 S. Pardee Street, Marshall for public inspection during office hours or can be viewed on the web at www.marshall-wi.com