

**VILLAGE OF MARSHALL  
PARKS COMMITTEE MINUTES  
FEBRUARY 18, 2019**

**LOCATION: Marshall Area Community and Youth Center, 226 Madison St. Marshall, WI 53559**

Chairman Schuepbach called the Parks Committee meeting to order at 7:00 p.m.

Members present: Pitzer, Eilders, Tweed, Diedrick, Frey and Timpel (arrived at 7:20 pm).

Absent: None

Others present: Park & Rec Director-Brandon Millner, Denise Bleecker-Village Deputy Clerk/Deputy Treasurer, Cathy Kozlowicz-Paper, Andrea Andrews, Chris Campbell, Scott Michalak and John Lutz.

Pledge of Allegiance

Approve the Agenda

Discussion was held on a referral to the Village Board for the CORP.

**PUBLIC ACKNOWLEDGEMENTS, PRESENTATIONS, RESIDENT COMMENTS**

**MINUTE APPROVAL**

Correction to the January 28, 2019 minutes – Adam Ruechel, Village Administrator, was also in attendance.

**Motion was made by Pitzer and seconded by Frey to approve the January 28, 2019 minutes with correction. Motion carried unanimously.**

**NEW BUSINESS**

1) Farmers Market Director's report update

Items discussed:

- How does Marshall compare to other villages our size? Average number of vendors is 40 in the state with an average of 25 in most small towns.
- Michalak state he would like to run the market from April 15<sup>th</sup> to Oct 15<sup>th</sup> and have the time be 8:00 am -12:00 pm.
- Michalak stated that he did a personal Facebook survey and received 100% support in favor of a Farmer's Market.
- Michalak stated that he personally has joined the Farm Growers Association.
- Diedrick has a concern with it being in the Fireman's Park. Because of it being placed back in the park, off any main roads, it might be limited to only Village residents.
- Pitzer would like to see a survey sent to vendors to get feedback on ideas of a good location.
- Pitzer would like to see having a test run for one year. See how that goes and make changes for improvements for the next year.
- Millner explained the Village's special event vendor fees and the park fees. These fees will have to be discussed to decide how they will be handled since this is not a Village run event.
- Lutz expressed how he would like to see the Village work with himself and Michalak to make this a success.
- Discussion was held on any permits needed with the state.

Millner stated he would like to see this held in the parking lot not on the grass. He suggested that the vendors pull in with their trucks and just sell right out of their trailer. Set up in the parking lot closest to the ball park and have the parking lot closest to the road left open for visitor parking. He would like to see it finished before the Home Talent games start at 1:00 pm.

Pitzer suggested sending out applications to potential vendors to see what the interest is for 2019. If there is not enough interest he would suggest holding off for this year and moving forward with this for the 2020 year.

Lutz is looking for approval from the Committee to have a Farmers Market in the Village. Then he and Michalak will start contacting vendors and see what interest there is.

- 2) Discussion and Consideration of Farmers Market location and fees  
**Motion was made by Pitzer and seconded by Frey to approve the location of Firemans Park Parking Lot and to wave the Village special event application fee and vendor fee for the first year. Motion carried unanimously.**

- 3) Discussion and Consideration of implementing pay to play for disc golf at Langer Park “Birds Ruins Disc Golf Course”  
**Motion by Diedrick and seconded by Pitzer to implement Pay to Play for disc golf at Langer Park.**  
**Motion was made by Timpel and seconded by Frey for the fees to be \$20.00 annual pass, \$3.00 daily pass, \$10.00 replacement pass and \$50.00 violation. Motion carried unanimously.**

Millner discussed what the other parks in the area charge. After reviewing these he feels that a \$20.00 annual fee would be a good suggested price. At this price he would have to sell 250 annual passes to break even.

Discussion was held on how it will be policed for the first year. Millner would like to see an ordinance change to allow employees to issue ordinance violation tickets. He is also looking to hire a few part-time park rangers in the future.

- 4) Mill Pond Restoration discussion  
Pitzer presented a power point on the Mill Pond Restoration. The millpond is 129 acres with a max depth of 5'. Currently the millpond's heavy siltation turbidity and excessive weed growth limit the recreational value. Pitzer stated the total restoration would likely come in two phases. Phase 1 being confirmation of Dam Safety or Dam restoration (duration 1-4 years), Phase 2 would be the actual millpond restoration (duration 6-12 years). Pitzer stated that in Phase 1 there would need to be a dam hazard/failure study that either the current private owner would ensure it meets code or it would transfer ownership to the Village and bring it up to code. If option two is chosen there are grants available. Pitzer stated that Phase 2 would involve developing to joining a Lake or River Association, application and implementation of grants. Pitzer stated multiple residential/tourism benefits that positively impact both recreation and economic needs. Pitzer discussed a similar and successful restoration in Belleville, WI that cost \$2.3 million with \$1 million from a special tax assessment and the remaining portion funded by grants and donations. Pitzer has started the process of this restoration by creating some volunteer work days for the Maunsha River clean up. The following are upcoming dates:

- Saturday, February 23, 2019 from 9:00 am - 4:00 pm
- Sunday, March 10, 2019 from 9:00 am – 4:00 pm
- Sunday, March 24, 2019 from 9:00 am – 4:00 pm

- 5) Park & Rec Updates

- Sky Trip – final day to sign up was February 18, 2019.
- Baseball Registration is now open.
- Disc Golf fundraiser tournament was held last weekend.
  - There was nearly 30 players and the event raised approximately \$300.

- CORP Plan update will be put on the next Village Board agenda for final approval.
- Dog Park was approved by the Village Board so it will now go to the Planning Commission for recommendations with the final planning.
- Would like to see doing the Dog Park grand opening with the Library's Dog Wash day.
- The new full time parks employment position is now open for accepting applications.

### **IDENTIFICATION OF TOPICS FOR FUTURE DISCUSSION AND/OR ACTION**

- Discussion and consideration for partnering with the Rock River Coalition (RRC).

**Next meeting is scheduled for April 29, 2019 @ 7:00 pm.**

### **ADJOURNMENT**

**Having no further business, a motion was made by Frey and seconded by Timpel to adjourn at 9:25 p.m. Motion carried unanimously.**

Respectfully submitted,  
Denise Bleecker  
Village Deputy Clerk