

**VILLAGE OF MARSHALL
PARKS COMMITTEE MINUTES
JANUARY 28, 2019**

Chairman Schuepbach called the Parks Committee meeting to order at 7:02 p.m.
Members present: Pitzer, Eilders, Fry, Tweed, Timpel and Frey (arrived at 7:41 pm). Absent: Diedrick
Others present: Park & Rec Director-Brandon Millner, Denise Bleecker-Village Deputy Clerk/Deputy
Treasurer, Adam Ruechel-Village Administrator, John Lutz and Scott Michalak.

Pledge of Allegiance

MINUTE APPROVAL

Motion was made by Eilders and seconded by Tweed to approve the November 12, 2018 minutes as presented. Motion carried unanimously.

NEW BUSINESS

1) Discussion and Consideration of new Dog Park implementation and location

a. Proposal is behind the Marshall Public Safety Building

Millner stated that he would like to see a recommendation made to the Village Board to move forward with the dog park. He also stated he looked into other locations in the village but this is the location that works best. It is listed in the flood fringe area so not much else can be located in this area without a lot of work with the DNR and proper permitting.

Millner stated that he discussed the location with the DNR flood plain engineer and he stated that there would be no extra permits or issues in order for a dog park to be placed here. Millner stated parks are one of the few things that can be placed in a flood fringe area without extra permitting.

Millner placed a message on Facebook and on the website asking people to give him their comments - 6-7 emails, Facebook posts and phone calls in support of the park and its location.

Suggested Fees:

Annual:

Residents: \$15.00 for first dog and \$5.00 for each additional dog per household

Nonresidents: \$20.00 for first dog and \$5.00 for each additional dog per household

Daily:

\$3.00 daily

Pro-rate annual fees if purchased after July1

Trustee Pitzer suggested taking the Village's portion of the dog license fee and allocating it toward the dog park. Millner stated he would look into how much that amount is and how it would affect the general budget.

Maintenance of park would be at a minimum. The outer edge would be mowed and some pathways though out the park. Park users are responsible for cleaning up after their dogs.

Policing of the park will be handled by the seasonal part time employees to start with. Millner will look into possibly hiring a part time ranger in the future.

Pitzer would like to see a "Friends of the Dog Park" group formed before the dog park is built.

Motion was made by Tweed and seconded by Frey to recommend to the Village Board placing the Dog Park at the location on the map. Motion carried unanimously.

- 2) Discussion and Consideration of downsizing Parks Committee from nine to seven
Millner commented that he has a problem always keeping a nine member committee. Currently there are seven members and two open spots. If it is downsized at this time it would not be eliminating/removing anyone from the committee.

Motion by Tweed and seconded by Pitzer to downsize the Parks Committee Members from nine to seven. Motion carried unanimously.

- 3) Discussion of bringing farmers market & possible new event to Firemens Park
Millner stated that nothing has been budgeted for a Farmer's Market in 2019. Will need sponsorship to pay for it or just do planning this year and start in 2020. Michalak talked about the conference he went to today in Wisconsin Dells.

Michalak would like to see the following items from the Committee:

- commitment to have it on Sunday 8-1
- fee to be waved for the first two years to get the vendors
- third year to start charging
- want to see a listing of what the village would allow
- where would we place them (on street or in park)
- would the pavilion be available

Village of Marshall is now registered with the Wi Farm Atlas.

Lutz would be willing to be a consultant for the Farmers Market. He has been going to farmers markets for 40 years. He talked about his experiences and made suggestions on what he feels would help to get the Farmer's Markets going her in the Village.

The Committee has suggested to Michalak and Lutz to put together a plan and bring to the Parks Committee next month.

- 4) Park & Rec Updates – **It was requested that this item be moved up to item #1**

- a. Firemens Park planning for Phase 2

Millner stated that we might want to look at changing what is Phase 2. Reassess phase two and what they want to include into it. He would like to have the committee look over the list of options and give suggestions they would like to see added.

The Committee all agreed they would like the Phase 2 list of options sent to them. They will each review them and place the items in order by priority.

Millner stated that trees will be planted around the baseball field but he would like to hold off until the Ask Tree removal is done to plant trees throughout the rest of the park. The committee all agreed that would be the best way to do it.

- b. CORP update

The draft is done but Millner would like to go over it one last time to make sure everything is in there. Plan for the CORP is to bring it back to the March meeting, approve and recommend to the board for adoption.

Items the Committee would like to see added to the CORP:

- Final touches of the Dog Park
- Riley Deppe Park
- Sussex and Friedel property
- Bridge across the Maunsha
- Sussex property - rail road crossing not on land the Village owns. Need to talk with the property owner to see if the Village can get an easement or purchase that land.
- Maunsha clean up – protection of the shoreline preservation, beach, connecting water trails, a way to connect to the Waterloo Wildlife area.

- c. Riley Deppe Park update from last meeting
Annual maintenance would be approx \$1,000.00 - \$1,500.00
County is still on board with the Village taking it over but have a few conditions:
- Want to fix the parking lot before we take it over.
 - Want to know what the Village's plan is for the park.
 - Would like to see a community center that is run by the village.
 - A new sign
 - Pier repairs
 - No commercial business, just a Village owned park.
 - Name to stay Riley Deppe Park.

Millner stated that the park already has a new playground and it is a nice sized park. He would like to see placing a Community Center at Riley Deppe Park. Then keep most of the existing buildings at Firemans Park and remodel them if needed.

The Committee would like to see a listing from the County of what they would allow and not allow at this location if the Village would take over the park. The Committee would also like to move forward with what needs to be done to take over this park.

IDENTIFICATION OF TOPICS FOR FUTURE DISCUSSION AND/OR ACTION

- Farmers Market
- Dog Park sub committee
- Mill pond restoration
- Riley Deppe Park update

Next meeting is scheduled for February 18, 2018 @ 7:00 pm.

ADJOURNMENT

Having no further business, a motion was made by Eilders and seconded by Tweed to adjourn at 9:32 p.m. Motion carried unanimously.

Respectfully submitted,
Denise Bleecker
Village Deputy Clerk