

**VILLAGE OF MARSHALL  
PARKS COMMITTEE MINUTES**

**July 29, 2019**

Chairman Schuepbach called the Parks Committee meeting to order at 7:05 p.m.

Members present: Pitzer, Eilders, Diedrick, Timpel and Frey. Absent: Tweed.

Others present: Park & Rec Director-Brandon Millner, Rebrcca Dymzarov and Ashley Roscoe from Rock River Coalition, Andrea Andrews, Chris Campbell, Scott Michalak, Terry Bradshaw and Denise Bleecker-Village Treasurer / Deputy Clerk.

Pledge of Allegiance

**PUBLIC ACKNOWLEDGEMENTS, PRESENTATIONS, RESIDENT COMMENTS**

None

**MINUTE APPROVAL**

- 1) Approve the April 2019 minutes for publication as presented.

**Motion was made by Diedrick and seconded by Pitzer to approve the April 29, 2019 minutes as presented. Motion carried 6 to 0 with one absent.**

**PRESENTATIONS**

- 1) Presentation by Rock River Coalition (RRC)  
Rebecca Dymzarov is the stream coordinator for the Rock River Coalition and Ashley Roscoe is the Student Board Member.

Rebecca did a presentation of the RRC. They are a not for profit organization. And their missions is to educate, provide opportunities for people of diverse interest to work together to improve recreational resources in the Rock River Basin.

Some of the things they offer are:

- ✓ Offer 2 to 5 stream monitoring trainings a year.
- ✓ Have over 200 volunteers.
- ✓ Provide equipment and support to all volunteers.

Why become a chapter of the RRC?

- ✓ Don't have to go through the paperwork to become a non-profit. This has already been done by the Coalition.
- ✓ Anything on The Maunsha River Alliance (MRA) Action Plan, that was written in 2014, has been approve by RRC and they would help with these items. If there are additional items the MRA would to be add needs to be written up and presented to the RRC Board for approval.
- ✓ Finance – The RRC would handle all finances for the MRA. Donations, membership and all money would all go to the RRC and their bookkeeper would reimburse MRA for all expenses or pay any invoices that come in.
- ✓ Membership fees:
  - Individual \$25.00
  - Municipal \$125.00

The MRA would receive 25% of all membership fees and the other 75% goes toward overhear for the RRC.

**NEW BUSINESS**

- 1) Discussion and consideration on becoming a chapter of the Rock River Coalition (RRC)

**Motion was made by Pitzer and seconded by Fry to approve becoming a chapter of the Rock River Coalition.**

Pitzer spoke on the goals he would like to see the Parks Committee to consider for the MRA. They are:

- ✓ Propose any changes to the current organization.
- ✓ Form a committee to be the new functioning body of the MRA.
- ✓ Change the overall direction of what the partnership would look like.
- ✓ Would like to see this body appoint committee members.
- ✓ Would like to see people from outside of Marshall be on this committee.
- ✓ Would like to see the Village of Marshall Parks Committee be responsible for appointing a President, Secretary and a Treasurer for to the MRA.

Chad would like to see having a discussion with them RRC as to how to proceed with the MRA. Go to the RRC and show them the MRS's intent then see what the procedure would be acceptable to them.

- a. Discussion of existing Chapter
- b. Discussion of RRC Chapter action plan objectives
- c. Discussion of RRC officer selection

**Motion by Timpel second Diedrick to table becoming a chapter of the Rock River Coalition.**

- 2) Discussion and consideration of proposing an annual budget to the Village Board for RRC, individual and municipal membership fees.

Because Item one has been tables there was no discussion on this item.

- 3) Update on pay to play disc golf.

Millner stated that the pay to play disc golf has taken in \$1,153.00 so far this year (May-July). This amount is double from what was taken in all of last year.

Daily permits have been most of the payments.

Millner stated that he has not received complaints but has received positive comments on having gone a pay to play course.

Would like to hire a seasonal person in the fall to help enforce the payment and do maintenance at the park.

- 4) Discussion and update on the dog park progress.

Officially broke ground today, 7/29/19.

The contractor made a deal with the supplier of the fence that we could pay the supplier direct and save about \$800.00. Material will be delivered in a few days.

The dirt taken out of the Dog Park, Parking Lot area is going to Fireman's Park and being placed where the old playground was. This are will then be leveled off and seeded with grass.

Parking lot should to be done by Wednesday, July 31<sup>st</sup>. Set poles Thursday, August 1<sup>st</sup> and start doing the fence on Monday, August 5<sup>th</sup>. Looking for volunteers to help put up the fencing.

- 5) Discussion and consideration of Farmers Market date extension.

Scott Michalak spoke on behalf of the Farmers Market. The reasons he would like to see the date extended are:

- ✓ Growing season is a little later this year.

- ✓ New Seasonal Vendors.
- ✓ Extended 4 weeks would be beneficial to the Village.
- ✓ Would give some of the Marshall Cardinal Clubs and the Girl Scout Troops a change to sell down there.

Some of the local groups/residents that have participated in the Farmers Market are:

- ✓ The Lions Club
- ✓ Marshall FFA
- ✓ Marshall Scholarship Foundation
- ✓ Ava Ruechel
- ✓ Cub Scout Troop 76

Would like to see this extend until Sept 29<sup>th</sup>.

Michalak stated that the thing he is most proud of is that there has been approximately \$3,500.00 - \$4,000.00 in sales per day.

**Motion was made by Diedrick and seconded by Timpel to approve extending the Farmers Market until September 29, 2019. Motion carried 6 to 0 with one absent.**

Discussion was held on if we will be charging next year. This item will be placed on the next Parks Agenda.

#### 6) Park & Rec Updates

Millner spoke with the Bill Blaschka from the Fire Department who would like to see the Spring Rocker put back into Fireman's Park. Millner stated this would possibly cost \$300.00 - \$500.00 to put it place it back in the park properly. He would like to know how the Committee feels about putting this back in the park. The Committee feels it would be nice to have it back in the park.

The Planning Commission voted to rezone the dog park land as park space.

Sun Prairie is losing their Home Talent baseball field so they would like to bring their Home Talent baseball to Marshall next year. Millner is meeting with Sun Prairie's Home Talent coordinator tomorrow to discuss the details.

Some of the items the Parks Department has been working on:

- ✓ Installed \$1,000.00 trees and scrubs at Langer Park from a grant received.
- ✓ Repair the rest of the Dugout floors at Fireman's Park.
- ✓ Repaired the gap under the fencing at Converse Park.
- ✓ Replaced the POS system at Converse Park.
- ✓ Removed some of the old fencing at Fireman's Park. In the area of where the old playground equipment was. The rest will be removed and reused at the Dog Park.
- ✓ Ordered an attachment for the Kayak Pier that will give it a more of a slop.
- ✓ Planning to do all stump grinding in August and the new tree planting in September.
- ✓ Still have a few trees to remove from Fireman's and Converse.
- ✓ Had a work day at Converse Park to repair the tunnels and walls.
- ✓ Plan to downsize the sand box area at Deerhaven Park.
- ✓ New basketball hoops at River View Park.
- ✓ Repair the flooding issues at River View Park.
- ✓ Designed and order safety net system at Converse Park in the fan seating area.
- ✓ Have taken on a lot of the maintenance at the Campground.

#### **IDENTIFICATION OF TOPICS FOR FUTURE DISCUSSION AND/OR ACTION**

- ✓ Fees on new facility
- ✓ 202- Budget Information
- ✓ RRC
- ✓ Farmer's Market vendor fees for 2020

✓ Discussion on future pavilion.

**Next meeting will be August 26, 2019.**

**ADJOURNMENT**

**Having no further business, a motion was made by Pitzer and seconded by Timpel to adjourn at 9:30 p.m. Motion carried unanimously.**

Respectfully submitted,  
Denise Bleecker  
Village Treasurer / Deputy Clerk