



Village of Marshall

AFFIDAVIT & CERTIFICATION AND AFFIDAVIT OF POSTING

I, Deanna Chadwick, being duly sworn on oath depose and certify that this is a true, correct, and official copy of **Resolution 2023-12**, a resolution Establishing 2024 Fee Schedule

I, Deanna Chadwick, being duly sworn on oath, depose that on October 18, 2023, I posted three copies of the same of the following: **Resolution 2023-12**, a resolution Establishing 2024 Fee Schedule

Here to attach is a copy of said document. This document has been posted in three of the most public places in the Village of Marshall, Dane County, Wisconsin, as follows:

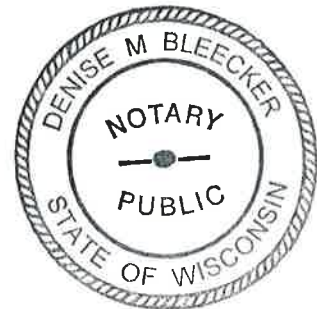
1. Post Office
2. Municipal Building
3. Posted to the web: 12/21/2023


Deanna Chadwick, Village Clerk

Subscribed and sworn to me this 21st day of December 2023.



Denise Blecker, Notary Public, State of Wisconsin
Commission expires: 2/21/2025





Village of Marshall

**VILLAGE OF MARSHALL
RESOLUTION 2023-12
ESTABLISHING 2024 FEE SCHEDULE**

WHEREAS, the Village of Marshall is duly authorized to charge for various functions, services, and permits;

WHEREAS, the exact amount of such fees is and shall be determined by state statute, Village ordinances, or resolutions of the Village Board, as may be amended from time to time; and

WHEREAS, the Village Board has concluded that, for reference purposes, it is useful to have a single schedule summarizing those fees.

NOW, THEREFORE BE IT RESOLVED; that the attached schedule is approved as the 2024 fees to be charged

Roll Call Votes: Yes 7 No 0 Abstain 0 by the Village Board this 12th day of December 2023.

BY RESOLUTION OF THE VILLAGE BOARD
VILLAGE OF MARSHALL

A handwritten signature in blue ink that reads "Chris Campbell". The signature is fluid and cursive.

Chris Campbell, Village President

A handwritten signature in black ink that reads "Deanna Chadwick". The signature is fluid and cursive.

Attest: Deanna Chadwick, Village Clerk

| MISCELLANEOUS ADMINISTRATIVE FEES | APPROVED FEE: | DEPOSIT REQUIRED: | OTHER FEES OR REQUIREMENTS: |
|---|----------------|-------------------|-----------------------------|
| COPY CHARGES FOR: | | | |
| Black & White | \$0.02 | n/a | n/a |
| | | n/a | n/a |
| Color | \$0.06 | n/a | n/a |
| | | n/a | n/a |
| Letter Size | \$0.25 | n/a | n/a |
| Legal Size | \$0.25 | n/a | n/a |
| 11x17 Size | \$0.03 | n/a | n/a |
| 11x17 Color | \$0.07 | n/a | n/a |
| FAX (PER PAGE) | \$2.50/1st pg. | n/a | \$1.00 each additional page |
| RETURNED CHECK FEE/STOP PAYMENT | \$30.00 | n/a | n/a |
| SPECIAL ASSESSMENT/TITLE COMPANY REQUEST FOR PARCEL INFORMATION: | | | |
| Normal Mail/Delivery | \$30.00 | n/a | n/a |
| Rush Delivery | \$60.00 | n/a | n/a |
| BIKE LICENSES | \$5.00 | n/a | n/a |
| LATE FEES | 1.5% | n/a | After 30 days |

| BUILDING PERMIT FEES | APPROVED FEE | Minimum |
|--|--|----------|
| RESIDENTIAL 1 & 2 FAMILY | | |
| RESIDENTIAL EARLY START (footings and foundations) | \$75.00 | |
| NEW DWELLING/ADDITION | \$0.18 PER SQ FT ALL FLOOR AREA | \$100.00 |
| NEW DWELLING | \$110.00 | |
| OCCUPANCY PERMIT | \$50.00 per dwelling unit | |
| TEMPORARY OCCUPANCY PERMIT | \$50.00 | |
| | \$385 PLUS \$0.28 PER SQ FT FOR BASEMENT, ATTACHED | |
| MANUFACTURED & HUD DWELLINGS | GARAGE & DECKS | n/a |
| RESIDENTIAL ADDITION/ALTERATION | \$75.00 | n/a |
| RESIDENTIAL REMODELS/REPAIR/ALTERATION | \$7.00 per thousand of valuation | \$50.00 |
| POOLS (IN-GROUND & ABOVE GROUND) | \$60.00 | |
| DETACHED GARAGE OR SHED/ACCESSORY BUILDING (>100 sq ft) | \$0.12 per sq ft areas | \$50.00 |
| SHED/ACCESSORY BUILDING (<100 sq st) | \$0.12 per sq ft areas | \$50.00 |
| NEW ONE/TWO FAMILY EROSION CONTROL | | \$100.00 |
| RESIDENTIAL ADDITIONS EROSION CONTROL | | \$75.00 |
| DRIVEWAY | \$50.00 | |
| ACCESSORY BUILDINGS, FENCES, DECKS, POOLS | \$60.00 | |
| SIDING, ROOFING, ETC. | | |
| RAZE/DEMO | \$.05 per sq ft all areas | \$75.00 |
| ZONING | | |
| PLUMBING | | |
| NEW BLDG/ADDITION/ALTERATION (For Alterations use sq.ft. of alteration area) | \$45.00 | \$45.00 |
| REPLACEMENT & MISC ITEMS | \$10.00 per thousand of plumbing project valuation | \$45.00 |
| NEW HOME OUTSIDE SEWER & WATER LATERALS | \$50.00 dwelling to right-of-way | |
| ELECTRICAL | | |
| NEW BLDG/ADDITION/ALTERATION (For Alterations use sq.ft. of alteration area) | \$45.00 base | \$45.00 |
| TEMP POLE | | \$50.00 |
| REPLACEMENT & MISC ITEMS | \$10.00 per thousand of Electrical project valuation | \$45.00 |
| HVAC | | |
| NEW BLDG/ADDITION/ALTERATION (for alterations use sq.ft. of alteration area) | \$45.00 base plus \$.05 per sq ft all areas | \$45.00 |
| REPLACEMENT & MISC ITEMS | \$10.00 per thousand of HVAC project valuation | \$45.00 |
| RAZING | | |
| | \$.05 per sq ft all areas | \$75.00 |
| RESIDENTIAL PLAN REVIEW | | \$150.00 |
| COMMERCIAL | | |
| COMMERCIAL NEW CONSTRUCTION/ADDITIONS | | |
| Multi-Family (3+ family), Motel, CBRF, Daycare, Merchant, Restaurant, Tavern, Hall, Church, Office | \$0.13 per sq ft | \$100.00 |
| School, Institution, Hospital, Vehicle/SM Engine Repair, Parking, Storage, Auto Body | \$0.14 per sq ft | \$100.00 |
| Manufacturing and Industrial-office area, follow Office fees | \$0.12 per sq ft | \$100.00 |

| | | |
|---|---|-----------------|
| Warehouse, Mini Warehouse, Bldg Shells* for Multi Tenant Bldg-Office area use office fees Build Out*-See new structure fees above | \$0.10 per sq ft | \$100.00 |
| Special Occupancies (Outdoor Pools, Towers, Tents, etc.) | \$0.10 per sq ft | \$100.00 |
| Erosion Control | \$200.00 for the first acre plus \$100 per acre or portion thereof | |
| Remodel/Repair/Alteration | \$8.00 per thousand valuation | \$100.00 |
| New Structure | \$200.00 | |
| Addition/Alteration | \$140.00 | |
| Change in Use/Occupancy | \$65.00 | |
| Signs | \$65.00 base fee | |
| <u>OCCUPANCY/TEMP OCCUPANCY, CHANGE OF USE</u> | \$60.00 per unit | |
| <u>PLUMBING</u> | | |
| New Building/Addition/Alteration(For Alterations use sq.ft. of alteration area) | \$45.00 base fee plus \$.05 per sq ft, all areas | \$55.00 |
| Replacement & Misc Items | \$10.00 per thousand of plumbing project valuation | \$55.00 |
| New Construction Outside Sewer & Water Laterals | \$100.00 for the 1st 100 ft then \$.50/ft thereafter | |
| <u>ELECTRICAL</u> | | |
| New Building/Addition/Alteration(for alterations use sq.ft. of alteration area) | \$45.00 base fee plus \$.05 per sq ft, all areas | \$55.00 |
| Replacement & Misc Items | \$10.00 per thousand of electrical project valuation | \$55.00 |
| <u>HVAC</u> | | |
| New Building/Addition/Alteration (For Alterations use sq.ft. of alteration area) | \$45.00 base fee plus \$.05 per sq ft, all areas | \$55.00 |
| Replacement & Misc Items | \$10.00 per thousand of HVAC proj valuation | \$55.00 |
| <u>COMMERCIAL PLAN REVIEW-CERTIFIED MUNICIPALITY</u> | | |
| <u>PER SPS 302.31</u> | | |
| Sprinklers | \$45.00 plus \$.05/sq ft all sprinklered areas | \$100.00 |
| Early Start Permit | \$125.00 (footings & foundations per SPS 361.32) | |
| Razing Fee | \$.05 per sq ft of floor area | \$75.00 |
| Other | | \$75.00 |
| MINIMUM COMMERCIAL PLUMBING & HVAC | | \$110.00 |
| MINIMUM COMMERCIAL ELECTRICAL | | \$176.00 |
| COMMERCIAL REMODEL | \$0.11 PER SQ FT + MECHANICAL COSTS | \$140.00 |
| COMMERCIAL NEW CONSTRUCTION, ADDITION OR REMODEL FOR STORAGE BUILDINGS | \$0.11 PER SQ FT + MECHANICAL COSTS | \$165.00 |
| COMMERCIAL OCCUPANCY | \$60 PER UNIT | \$60.00 |

AGRICULTURAL BUILDINGS (unheated)

| | | |
|--------------------------------|--------------------------------|---------|
| New Structure/Addition/Remodel | \$.08 per sq ft of floor area | \$40.00 |
|--------------------------------|--------------------------------|---------|

MISCELLANEOUS

| | | |
|-------------------------------------|---------|--|
| RE-INSPECTION FEE - EACH OCCURRENCE | \$40.00 | |
|-------------------------------------|---------|--|

| | | |
|--|---------|---------|
| RE-INSPECTION FOR CORRECTIVE ACTION ORDERS | \$90.00 | \$90.00 |
|--|---------|---------|

| | | |
|--|---------|--|
| FAILURE TO CALL FOR INSPECTION-EACH OCCURRENCE | \$40.00 | |
|--|---------|--|

DOUBLE FEES ARE DUE IF WORK IS STARTED BEFORE THE

PERMIT IS ISSUED

PERMIT EXTENSION

See Municipal Ordinance

PERMIT RENEWAL

| | | |
|----------------|---------|--|
| STATE SEAL FEE | \$40.00 | |
|----------------|---------|--|

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|----------------|----------|--------------|
| STREET OPENING | \$200.00 | \$5,000/BOND |
|----------------|----------|--------------|

SEWER

| | | |
|----------------------|----------|--|
| SEWER TAP INSPECTION | \$200.00 | |
|----------------------|----------|--|

SEWER CONNECTION FEES:

| | | |
|--------------------|------------|-----|
| 5/8" Water Service | \$1,000.00 | n/a |
|--------------------|------------|-----|

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|--------------------|------------|-----|
| 3/4" Water Service | \$1,000.00 | n/a |
|--------------------|------------|-----|

| | | |
|------------------|------------|-----|
| 1" Water Service | \$2,500.00 | n/a |
|------------------|------------|-----|

| | | |
|----------------------|------------|-----|
| 1 1/4" Water Service | \$3,700.00 | n/a |
|----------------------|------------|-----|

| | | |
|----------------------|------------|-----|
| 1 1/2" Water Service | \$5,000.00 | n/a |
|----------------------|------------|-----|

| | | |
|------------------|------------|-----|
| 2" Water Service | \$8,000.00 | n/a |
|------------------|------------|-----|

| | | |
|------------------|-------------|-----|
| 3" Water Service | \$15,000.00 | n/a |
|------------------|-------------|-----|

| | | |
|------------------|-------------|-----|
| 4" Water Service | \$25,000.00 | n/a |
|------------------|-------------|-----|

| LICENSING & REGULATION (Municipal Code Chapter 7) | APPROVED FEE: | OTHER FEES OR REQUIREMENTS: |
|---|---|---|
| ALCOHOL | | |
| RETAIL CLASS A - FERMENTED MALT BEVERAGE | \$250.00 | n/a |
| RETAIL CLASS B-FERMENTED MALT BEVERAGE | \$100.00 | n/a |
| TEMPORARY CLASS B FERMENTED MALT BEVERAGE | \$10.00 | per event |
| TEMPORARY CLASS B WINE | \$10.00 | per event |
| FERMENTED MALT BEVERAGE WHOLESALER | \$25.00 | |
| RETAIL "CLASS A" INTOXICATING LIQUOR RETAILERS | \$500.00 | n/a |
| RETAIL "CLASS B" INTOXICATING LIQUOR RETAILERS | \$500.00 | n/a |
| RETAIL CLASS "B LIQUOR" -RESERVE (Initial Application) | \$10,000.00 | n/a |
| "CLASS C" WINE LICENSE | \$100.00 | n/a |
| OPERATOR LICENSE - NEW | \$25.00 | Yearly |
| OPERATOR LICENSE - RENEWAL | \$25.00 | Yearly |
| PROVISIONAL OPERATOR'S LICENSE | \$15.00 | |
| TEMPORARY OPERATORS LICENSE (14 DAY) | \$15.00 | |
| OPERATOR LICENSE - REPLACEMENT FEE | \$5.00 | n/a |
| PUBLICATION FEE - REWENAL LICENSE | \$10.00 | |
| CHANGE IN AGENT | \$15.00 | |
| PUBLICATION FEE - NEW LIQUOR LICENSE | \$25.00 | |
| CIGARETTES | \$100.00 | n/a |
| ARCADE AND GAME ROOMS | \$50.00 | |
| PAWNBROKER'S (\$500 BOND W/2 SURETIES) | \$210.00 | |
| SECONDHAND ARTICLE DEALER (\$500 BOND W/2 SURETIES) | \$27.50 | |
| SECONDHAND JEWELRY DEALER (\$500 BOND W/2 SURETIES) | \$30.00 | |
| SECONDHAND ARTICLE DEALER MALL OR FLEA MARKET LICENSE | \$165.00 | |
| PROCESSION, PARADE, RUN, WALK, MARATHON, BICYCLE RACE ETC. ON ANY STREET OR HIGHWAY | \$10.00+costs | Evidence of liability insurance is required |
| DIRECT SELLERS/TRANSIENT MERCHANT | | |
| REGISTRATION FEE | \$20.00 application fee \$5.00 per day there after | \$500 bond required for non-residents of Dane County |
| FIREWORKS PERMIT FOR SALES | | |
| PER LOCATION - PER WEEK | indemnity bond | Proof of Insurance and Permission from Property Owner |
| ANIMAL RELATED FEES | | |
| DOG - SPAYED OR NEUTERED | \$20.00 | n/a |
| DOG - UN-SPAYED OR UN-NEUTERED | \$25.00 | n/a |
| (Required for any dog over 5 months of age after July 1 of the license year) | | |
| REPLACEMENT TAG | \$1.00 | (cost of tag only) |
| LATE FEE - AFTER MARCH 31ST OF EACH YEAR | \$5.00/DOG | n/a |
| DOG PARK LICENSE | \$15.00 resident \$20.00 non-resident | |

| DPW Fee Schedule (Municipal Code Chapter 6) | Fee: | Other Fees or Requirements |
|---|------|----------------------------|
|---|------|----------------------------|

Excavations of Streets, Alleys, Public Ways & Grounds

\$25.00 base fee (non-refundable)

Plus fees for specified work on the permit form

Street Privilege Permit

\$25.00 plus any actual village costs

Must execute and file a \$10,000 bond with application

Driveway Permit

\$50

PLUS Equipment charge: The Village has adopted the State of Wisconsin Department of Transportation 2018 Classified Equipment Rates and each subsequent annual revision of the same or other amendments thereto. Materials charge: materials actual cost plus 10%

Contracted Service rates for public works equipment

\$40.00/hour per person (Minimum charge of 1 hour)

If Village contracts work out, cost is Contractors cost +10% or Village's charge whichever is higher.

Minimum charge is 1 hour plus at 10% administrative fee

Snow/Ice removal on Sidewalks

\$75 per hour

1 Person & equipment

Materials for Snow/Ice removal

\$ cost plus 10%

Street Use Permit

\$ Indemnity bond

Health and Sanitation (Municipal Code Chapter 8)

Residential Refuse & Recycling as negotiated in contract

| PUBLIC SAFETY (Municipal Code Chapter 5) | | |
|--|--|--|
|--|--|--|

Open Burning Permit (requires Village Board approval)

no charge

Special Event Permit (Event Outside of Village Park)

\$50.00

| PARK RENTAL RATES | CAPACITY | RESIDENTS | NON RESIDENTS | AMENITIES |
|--|----------|---------------------------------------|-----------------------|---|
| CONVERSE PARK | | | | |
| SHELTER 1 (open shelter) | 75 | \$75 (\$50 w/o elec) | \$95 (\$75 w/o elec) | Electricity, Restrooms, Recycling cans, playground access |
| SHELTER 2 (Concession Areal) | 200 | \$75 (\$50 w/o elec) | \$95 (\$75 w/o elec) | Electricity, Restrooms, Recycling cans, playground access |
| Sports field Games | | \$10.00 | \$70.00 | \$25 for lights- Electricity, Restrooms, Recycling cans, playground access |
| Practice *TOURNAMENTS \$75 PER FIELD PER DAY* | | \$15.00 | \$25.00 | Fee charged per hour- Electricity, Restrooms, Recycling cans, playground access |
| FIREMANS PARK | | | | |
| SHELTER 1 (enclosed shelter) | 225 | \$100.00 | \$120.00 | Electricity, Restrooms, Recycling cans, playground access |
| SHELTER 2 (Open shelter) | 75 | \$75 (\$50 w/o elec.) | \$95 (\$75 w/o elec.) | Electricity, Restrooms, Recycling cans, playground access |
| SPORTS FIELD | | CONTACT PARK AND REC FOR MORE DETAILS | | Electricity, Restrooms, Recycling cans, playground access |
| LANGER PARK | | | | |
| LANGER PARK SHELTER | 100 | \$50.00 | \$70.00 | Restroom, Recycle |
| BIRDS HUNTS DISC GOLF COURSE | | | | |
| LIONS PARK | | | | |
| LIONS PARK | 60 | \$30.00 | \$50.00 | Contact Lions Club for inside shelter use Electricity, restroom, recycle |
| MARSHALL COMMUNITY CENTER | 75 | \$15/hr | \$70/hr | 5 hour minimum Restrooms, Electricity |

| PARK EVENT FEES | MAY-OCTOBER FEE (PER DAY FEE) | NOT RENTED NOVEMBER THRU MARCH 31st | ADDITIONAL FEES |
|---|-------------------------------|-------------------------------------|--|
| Programmed Event Scheduling Fee (based on size/complexity of event) | \$100.00 | | |
| Successive Day Scheduling Fee (based on size/complexity of event) | \$50-100.00 | | |
| Part Application Deadline Fee (less than 30 day notice) | \$50.00 | | |
| Labor Charge -2 hour minimum | \$50/hour | | Damage to property and grounds at cost, plus 10% |
| Event Cancellation Charge | 15% of total event charges | | If not cancelled 2 weeks in advance |
| Bonafide non-profit organizations will receive 50% off rental fees. | | | |

| PARK PERMITS & VENDING FEES | RESIDENT | NON RESIDENT |
|--|----------|----------------------------|
| BEER SELLING PERMIT (from the Village of Marshall) | \$10.00 | Licensed Operator Required |
| DAILY | \$25 | \$50.00 |
| EVENT VENDING | \$150.00 | Up to 7 vendors |
| ADDITIONAL DAYS IN THE CALENDAR YEAR | \$15.00 | \$25.00 |
| DISC GOLF PERMIT | | |
| Annual | \$20.00 | \$20.00 |
| Daily Permit | \$5.00 | \$5.00 |
| | | \$10 to print lost tags |

| EQUIPMENT AND DEPOSITS | | |
|------------------------|--|--|
| DUMPSTERS | | Resident is responsible for obtaining dumpsters. |
| KEY/CLEANING DEPOSIT | \$50.00 | Forfeited if key is not picked up during regular business hours. |
| PORTABLE TOILETS | Renting party responsible for providing portable toilets | Based on size of the event and the location, these may be needed. Decision made by Park & Rec Director |

| ATHLETIC FIELD CONCESSION STANDS | RESIDENTS | NON-RESIDENTS | OTHER FEES OR REQUIREMENTS |
|---------------------------------------|-------------------|----------------------|---|
| Converse Park | | | Parks and Rec must provide a minimum of one concession stand staff as the facility is a licensed restaurant. If Park and Rec is to provide all concession staff, then a 75/25 net revenue split in favor of Marshall. If users provide all but one staff member, then 25/75 net revenue split in favor of user. |
| Firemans Park | | | If Marshall provides concession staff, net revenues would be split 75/25 in favor of Marshall. If Marshall only provides the concession items, net revenues would be split 25/75 in favor of user. Proper permitting for food and alcohol sales still apply |
| BASEBALL & SOFTBALL FIELDS | | | |
| CONVERSE PARK | | | |
| Practice Games | \$15/hour \$30 | \$25/hour \$50.00 | \$20 for lights per field per game Tournaments Prices vary on size of tourney and number of teams. Request more details from Park Coordinator or Rec Director |
| FIREMANS PARK Games | \$70/game | \$90/game | \$20/ additional games \$10 for lights additional fees may apply during poor weather conditions for extra field supplies and labor by staff |
| Tournaments | | | Prices vary on size of tourney and number of teams. Request more details from Park Coordinator or Rec Director |

ZONING (MUNICIPAL CODE CHAPTER 13)

OTHER FEES OR REQUIREMENTS

| TITLE | FEE |
|--|---------------------------------|
| ZONING PERMITS | |
| PLANNED UNIT DEVELOPMENT REVIEW FEE | \$1,500.00 |
| CONDITIONAL USE PERMIT | \$250.00 |
| HOME OCCUPATIONS (CUP) | \$50.00 |
| | \$10.00 |
| SPECIAL USE PERMIT | no charge |
| SIGN PERMIT | |
| SIGNAL RECEIVING ANTENNAS | \$25.00 |
| WIND ENERGY SYSTEMS | Conditional Use Permit Required |
| | \$125.00 |
| WIRELESS TELECOMMUNICATIONS FACILITIES | |
| MOBILE HOME PARK LICENSE | \$3.00 |
| Mobile Home Park license transfer fee | \$100.00 |
| REQUEST TO CHANGE ZONING | \$250.00 |
| VARIANCE REQUEST | \$250.00 |
| SITE PLAN/DESIGN REVIEW FEE | \$200.00/application |
| | |
| | |

See Safebuilt Inspection charges

Plus costs of professional consultant's fees

Plus costs of professional consultant fees

Initial Permit
Yearly renewal

See Safebuilt Inspection charges

See CUP Fee

Annual fee

Per mobile home space/lot/minimum charge: \$450.00

non-refundable

non-refundable

plus actual cost of consultants

The village contracts with Mark Roffers for Planning services, they charge a fee above and beyond the Village's fee for this service. These fees are passed onto the applicant.